



# STAFF REPORT CITY COUNCIL AGENDA

**DATE:** April 9, 2025  
**STUDY SESSION DATE:** N/A

**AGENDA ITEM:** Consent

- . TITLE OF ITEM: Warrant Register -- General-Special-Enterprise-Assessment Funds
- . BRIEF DESCRIPTION: Audit attached warrant register
- . STAFF RECOMMENDATION: Review and approve the report and register(s) attached.

**DEPARTMENT SUMMARY:** Sufficient resources are available in each of the funds listed above to satisfy the amount of the warrant and payroll disbursements on this register.

**FINANCIAL IMPACT:**

**FUND REGISTER TOTAL:** \_\_\_\_\_  
\_\_\_\_\_

- General Fund:
- Special Fund:
- Capital Projects Fund:
- Enterprise Fund:
- Assessment Fund:
- Fund 850/851

Amount Transferred to Payroll: \$738,315.13

**TOTAL AMOUNT DISBURSED:** \_\_\_\_\_  
\_\_\_\_\_ \$738,315.13

**DEPARTMENT:** Administrative Services Department  
**CONTACT PERSON:** Grizelle Gonzalez, Management Analyst  
 Maricela Romero, Accounting Technician II  
**PHONE NUMBER:** (831) 636-4301 1119

**THIS REPORT WAS REVIEWED BY THE CITY MANAGER WHO CONCURS WITH THE STAFF RECOMMENDATION** \_\_\_\_\_

**Grizelle Gonzalez, Management Analyst**



City of Hollister

# Payroll Check Register

## Report Summary

Pay Period: 3/22/2025-4/4/2025

Packet: PYPKT03800 - PPE 04/04/25 PAID 04/09/25

Payroll Set: CITY OF HOLLISTER - 01

| Type            | Count      | Amount            |
|-----------------|------------|-------------------|
| Regular Checks  | 5          | 6,201.65          |
| Manual Checks   | 0          | 0.00              |
| Reversals       | 0          | 0.00              |
| Voided Checks   | 0          | 0.00              |
| Direct Deposits | 263        | 732,113.48        |
| <b>Total</b>    | <b>268</b> | <b>738,315.13</b> |