



**STAFF REPORT
HOLLISTER CITY COUNCIL
MEETING DATE: April 21, 2025
REPORT # City Clerk-2025-31**

AGENDA ITEM: FORMATION OF AN ANIMAL SERVICES AD-HOC COMMITTEE

DEPARTMENT: City Clerk

DEPARTMENT HEAD: Jennifer Woodworth, City Clerk

STAFF CONTACT: Jennifer Woodworth, City Clerk

RECOMMENDED ACTION: Discuss the formation of an Animal Services Ad-Hoc Committee and appoint two members if applicable.

DISCUSSION: The City Council directed staff to prepare an agenda item to recommend the creation of an Animal Services Ad-Hoc Committee. The Animal Services Ad-Hoc Committee will discuss the services provided by the Hollister Animal Services Department. The Animal Services Ad-Hoc Committee would be in place for a period of one year from the date of its formation and could be extended if needed.

Brown Act's definition of an Ad Hoc Committee:

“The Brown Act does not apply to ad hoc committees consisting solely of less than a quorum of the legislative body, provided they are composed solely of members of the legislative body and provided that these ad hoc committees do not have some “continuing subject matter jurisdiction,” and do not have a meeting schedule fixed by formal action of a legislative body. Thus, ad hoc committees would generally serve only a limited or single purpose, they are not perpetual and they are dissolved when their specific task is completed.”

FISCAL IMPACT: The cost of staff time to attend and staff the meetings.

PREVIOUS COUNCIL OR COMMISSION ACTION: The previous Animal Services ad hoc committee was formed in February 2023 and met through March 2024.

CEQA: N/A

ATTACHMENTS: None