



**STAFF REPORT
HOLLISTER CITY COUNCIL
MEETING DATE: April 21, 2025
REPORT # Airport-2025-05**

AGENDA ITEM: ADOPT A RESOLUTION APPROVING AN AIRPORT USE AGREEMENT WITH SNIPBUS FOR CONDUCTING ANIMAL CARE SERVICES AT THE HOLLISTER MUNICIPAL AIRPORT

DEPARTMENT: Airport

DEPARTMENT HEAD: Jeff Crechriou, Airport Director

STAFF CONTACT: Jeff Crechriou, Airport Director

RECOMMENDED ACTION:

1. Approve an Airport Use Agreement with SNIPBUS for conducting animal care services at the Hollister Municipal Airport; and
2. Direct the City Risk Manager to finalize appropriate insurance provisions to be incorporated into the Agreement following City Council approval of the Agreement; and
3. Authorize the City Manager to execute the agreement once the insurance provisions have been incorporated.

DISCUSSION: In February, the Airport received a request from SNIPBUS to use the airport as a location provide animal care services for the resident of Hollister and San Benito County. SNIPBUS is a nonprofit organization offering low cost spay and neuter services, microchipping, and vaccines to the residents of Hollister and San Benito County.

The animal care services are offered utilizing mobile medical units (trailers). SNIPBUS needs a place to park their trailer in an area accessible to the public, power, parking and if possible, restroom access for their medical team and short-term parking for the public to pull up and drop off pets.

SNIPBUS previously conducted clinics at the airport locating their mobile medical unit in front of the Airport Administration Building adjacent to Airport Drive. This location has power available, parking and potential restroom access for the medical staff, and sufficient space for the public to park and drop off and pick up pets. SNIPBUS proposes to conduct clinics consisting of 2-3 consecutive days each month on an ongoing basis.

Due to the need in Hollister and the San Benito County region for accessible and low-cost animal care services and the benefit to the public, the City and Airport purposes to not charge SNIPBUS for this use.

FISCAL IMPACT: The Airport will be providing power for the mobile medical unit and access to the Airport Office restroom for SNIPBUS medical staff. The City Animal Control Department will pay the Airport \$100 per month/clinic for use of the Airport facilities and power. The estimated annual cost is \$1,200.

PREVIOUS COUNCIL OR COMMISSION ACTION: The Hollister Airport Advisory Commission considered the proposed use and location at their regular meeting on March 26, 2024, and passed a motion recommending City Council consideration and approval.

CEQA: N/A

ATTACHMENTS:

1. Resolution
2. SNIPBUS Airport Use Agreement