

RESOLUTION NO. 2025-XX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HOLLISTER APPROVING AN AIRPORT USE AGREEMENT WITH SNIPBUS FOR CONDUCTING ANIMAL CARE SERVICES AT THE HOLLISTER MUNICIPAL AIRPORT

WHEREAS, SNIPBUS is a nonprofit organization offering low cost spay and neuter services, microchipping, and vaccines to the residents of Hollister and San Benito County; and

WHEREAS, the animal care services are offered utilizing mobile medical units (trailers). SNIPBUS needs a place to park their trailer in an area accessible to the public, power, parking and if possible, restroom access for their medical team and short-term parking for the public to pull up and drop off pets; and

WHEREAS, SNIPBUS previously conducted clinics at the airport locating their mobile medical unit in front of the Airport Administration Building adjacent to Airport Drive. This location has power available, parking and potential restroom access for the medical staff, and sufficient space for the public to park and drop off and pick up pets; and

WHEREAS, SNIPBUS proposes to conduct clinics consisting of 2-3 consecutive days each month on an ongoing basis; and

WHEREAS, due to the need in Hollister and the San Benito County region for accessible and low-cost animal care services and the benefit to the public, the City and Airport purposes to not charge SNIPBUS for this use; and

WHEREAS, the Airport will be providing power for the mobile medical unit and access to the Airport Office restroom for SNIPBUS medical staff. The City Animal Control Department will pay the Airport \$100 per month/clinic for use of the Airport facilities and power. The estimated annual cost is \$1,200; and

WHEREAS, the Hollister Airport Advisory Commission considered the proposed use and location at their regular meeting on March 26, 2024, and passed a motion recommending City Council consideration and approval.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Hollister does hereby:

1. Approve an Airport Use Agreement with SNIPBUS for conducting animal care services at the Hollister Municipal Airport; and
2. Direct the Risk Manager to finalize appropriate insurance provisions to be incorporated into the Agreement following City Council approval of the Agreement; and

3. Authorize the City Manager to execute the Agreement once the insurance provisions have been incorporated.

PASSED AND ADOPTED, by the City Council of the City of Hollister at a regular meeting held on April 21, 2025, by the following vote:

AYES:
NOES:
ABSTAINED:
ABSENT:

Roxanne Stephens, Mayor

ATTEST:

APPROVED AS TO FORM:
Lozano Smith Attorneys at Law

Jennifer Woodworth, MMC, City Clerk

Mary F. Lerner, City Attorney

I, Jennifer Woodworth, MMC, City Clerk of the City of Hollister, do hereby certify that the attached Resolution No. 2025-XX is an original resolution, or true and correct copy of a City resolution, duly adopted by the Council of the City of Hollister at a regular meeting held on April 21, 2025, at which meeting a quorum was present.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City of Hollister on April 21, 2025.

Jennifer Woodworth, MMC
City Clerk of the City of Hollister

