



## STAFF REPORT CITY COUNCIL AGENDA

**DATE:** April 16, 2025  
**STUDY SESSION DATE:** N/A

**AGENDA ITEM:** Consent

- . TITLE OF ITEM: Warrant Register -- General-Special-Enterprise-Assessment Funds
- . BRIEF DESCRIPTION: Audit attached warrant register
- . STAFF RECOMMENDATION: Review and approve the report and register(s) attached.

**DEPARTMENT SUMMARY:** Sufficient resources are available in each of the funds listed above to satisfy the amount of the warrant and payroll disbursements on this register.

**FINANCIAL IMPACT:**

**FUND REGISTER TOTAL:**

General Fund:	\$9,674.13
Special Fund:	\$2,562.57
Capital Projects Fund:	
Enterprise Fund:	\$1,429.51
Assessment Fund:	
Fund 850/851	\$6.86

Amount Transferred to Payroll:

**TOTAL AMOUNT DISBURSED:** \$13,673.07

**DEPARTMENT:** Administrative Services Department  
**CONTACT PERSON:** Grizelle Gonzalez, Management Analyst  
Maricela Romero, Accounting Technician II  
**PHONE NUMBER:** (831) 636-4301 1119

**THIS REPORT WAS REVIEWED BY THE CITY MANAGER WHO CONCURS WITH THE STAFF RECOMMENDATION**

Grizelle Gonzalez, Management Analyst



City of Hollister

# Expense Approval Register

XP - PYPKT03800 - PPE 04/04/25 PAID 04/09/25

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
<b>Fund: 101 - General Fund</b>					
AMERICAN FIDELITY ASSURA	2526698B-DC	04/09/2025	AMERICAN FIDELITY DEPEND	101-240027	438.35
AMERICAN FIDELITY ASSURA	2526698B-FSA	04/09/2025	FLEXIBLE SPENDING ACCOU	101-240027	3,856.38
STATE DISBURSEMENT UNIT	INV0045388	04/09/2025	██████████ 200000001	101-240007	1,507.38
STATE DISBURSEMENT UNIT	INV0045389	04/09/2025	2000000019205	101-240007	553.85
STATE OF CA FRANCHISE TAX	INV0045415	04/09/2025	1209342164	101-240007	982.93
WEATHERS, JILL	INV0045416	04/09/2025	FL-21-00248	101-240007	2,000.00
WEATHERS, JILL	INV0045417	04/09/2025	FL-21-00248	101-240007	100.00
STATE OF CA FRANCHISE TAX	INV0045418	04/09/2025	676918998070011885_D	101-240007	235.24
<b>Fund 101 - General Fund Total:</b>					<b>9,674.13</b>
<b>Fund: 203 - Gas Tax</b>					
AMERICAN FIDELITY ASSURA	2526698B-FSA	04/09/2025	FLEXIBLE SPENDING ACCOU	203-240027	11.25
<b>Fund 203 - Gas Tax Total:</b>					<b>11.25</b>
<b>Fund: 218 - MELLO ROOS CFD-1</b>					
AMERICAN FIDELITY ASSURA	2526698B-FSA	04/09/2025	FLEXIBLE SPENDING ACCOU	218-240027	81.44
STATE OF CA FRANCHISE TAX	INV0045415	04/09/2025	1209342164	218-240007	40.67
SAN BENITO COUNTY SHERIF	INV0045482	04/09/2025	24000246_PR-13-00011	218-240007	2,429.21
<b>Fund 218 - MELLO ROOS CFD-1 Total:</b>					<b>2,551.32</b>
<b>Fund: 601 - AIRPORT ENTERPRISE FUND</b>					
AMERICAN FIDELITY ASSURA	2526698B-FSA	04/09/2025	FLEXIBLE SPENDING ACCOU	601-240027	140.21
<b>Fund 601 - AIRPORT ENTERPRISE FUND Total:</b>					<b>140.21</b>
<b>Fund: 620 - WATER ENTERPRISE FUND</b>					
AMERICAN FIDELITY ASSURA	2526698B-DC	04/09/2025	AMERICAN FIDELITY DEPEND	620-240027	10.83
AMERICAN FIDELITY ASSURA	2526698B-FSA	04/09/2025	FLEXIBLE SPENDING ACCOU	620-240027	534.19
<b>Fund 620 - WATER ENTERPRISE FUND Total:</b>					<b>545.02</b>
<b>Fund: 660 - SEWER ENTRPRISE FUND</b>					
AMERICAN FIDELITY ASSURA	2526698B-DC	04/09/2025	AMERICAN FIDELITY DEPEND	660-240027	10.82
AMERICAN FIDELITY ASSURA	2526698B-FSA	04/09/2025	FLEXIBLE SPENDING ACCOU	660-240027	348.67
<b>Fund 660 - SEWER ENTRPRISE FUND Total:</b>					<b>359.49</b>
<b>Fund: 670 - STREET SWEEPING FUND</b>					
AMERICAN FIDELITY ASSURA	2526698B-FSA	04/09/2025	FLEXIBLE SPENDING ACCOU	670-240027	142.49
STATE DISBURSEMENT UNIT	INV0045387	04/09/2025	██████████ 0470000095	670-240007	242.30
<b>Fund 670 - STREET SWEEPING FUND Total:</b>					<b>384.79</b>
<b>Fund: 851 - HOUSING</b>					
AMERICAN FIDELITY ASSURA	2526698B-FSA	04/09/2025	FLEXIBLE SPENDING ACCOU	851-240027	6.86
<b>Fund 851 - HOUSING Total:</b>					<b>6.86</b>
<b>Grand Total:</b>					<b>13,673.07</b>

**Fund Summary**

<b>Fund</b>	<b>Expense Amount</b>
101 - General Fund	9,674.13
203 - Gas Tax	11.25
218 - MELLO ROOS CFD-1	2,551.32
601 - AIRPORT ENTERPRISE FUND	140.21
620 - WATER ENTERPRISE FUND	545.02
660 - SEWER ENTRPRISE FUND	359.49
670 - STREET SWEEPING FUND	384.79
851 - HOUSING	6.86
<b>Grand Total:</b>	<b>13,673.07</b>

**Account Summary**

<b>Account Number</b>	<b>Account Name</b>	<b>Expense Amount</b>
101-240007	PAYROLL: GARNISHMEN	5,379.40
101-240027	Payroll: American Fidelit	4,294.73
203-240027	Payroll: American Fidelit	11.25
218-240007	PAYROLL: GARNISHMEN	2,469.88
218-240027	Payroll: American Fidelit	81.44
601-240027	Payroll: American Fidelit	140.21
620-240027	Payroll: American Fidelit	545.02
660-240027	Payroll: American Fidelit	359.49
670-240007	PAYROLL: GARNISHMEN	242.30
670-240027	Payroll: American Fidelit	142.49
851-240027	Payroll: American Fidelit	6.86
<b>Grand Total:</b>	<b>13,673.07</b>	

**Project Account Summary**

<b>Project Account Key</b>	<b>Expense Amount</b>
**None**	13,673.07
<b>Grand Total:</b>	<b>13,673.07</b>