

**RESOLUTION NO. 2025-XX**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HOLLISTER  
AUTHORIZING THE CITY MANAGER AND STAFF TO EXECUTE  
CERTAIN DOCUMENTS ON BEHALF OF THE CITY FOR THE PURPOSE  
OF APPLYING AND FILING WITH THE GOVERNOR'S OFFICE OF  
EMERGENCY SERVICES FOR THE PURPOSE OF OBTAINING  
FEDERAL FINANCIAL ASSISTANCE AND/OR STATE FINANCIAL  
ASSISTANCE**

**WHEREAS**, upon determination of need through the California Governor's Office of Emergency Services; and

**WHEREAS**, a designation of Applicant's Agent Resolution for Non-State Agencies is required of all Applicants to be eligible to receive funding; and

**WHEREAS**, the Governing Body is identified as the City Council of the City of Hollister, which includes the Mayor and four (4) Council Members, who are responsible for appointing and approving the Authorized Agents for the City of Hollister; and

**WHEREAS**, Authorized Agents are the individuals who are authorized by the Governing Body to engage with the Federal Emergency Management Agency and the Governor's Office of Emergency Services regarding grants applied for by the Applicant; and

**WHEREAS**, the Authorized Agents are identified as the City Manager, Assistant City Manager, and Management Analyst; and

**WHEREAS**, Form 130 of the State of California Governor's Office of Emergency Services will be required to be filed every three (3) years if an Authorized Agent leaves the position and is replaced by another individual in the same title.

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council of the City of Hollister approve the designation of applicant's agent resolution for non-state agencies and designate the City Manager, Assistant City Manager, and Management Analyst to be authorized agents so that the City is eligible to receive funding from the State of California Governor's Office of Emergency Services.

**PASSED AND ADOPTED**, by the City Council of the City of Hollister at a regular meeting held on May 19, 2025, by the following vote:

AYES:  
NOES:  
ABSTAINED:  
ABSENT:

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Roxanne Stephens, Mayor

ATTEST:

APPROVED AS TO FORM:  
Lozano Smith Attorneys at Law

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Jennifer Woodworth, MMC, City Clerk

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Mary F. Lerner, City Attorney

I, Jennifer Woodworth, MMC, City Clerk of the City of Hollister, do hereby certify that the attached Resolution No. 2025-XX is an original resolution, or true and correct copy of a City resolution, duly adopted by the Council of the City of Hollister at a regular meeting held on May 19, 2025 at which meeting a quorum was present.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City of Hollister on May 19, 2025.

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Jennifer Woodworth, MMC  
City Clerk of the City of Hollister