



**STAFF REPORT
HOLLISTER CITY COUNCIL
MEETING DATE: June 9, 2025
REPORT # Public Works-2025-41**

AGENDA ITEM: A RESOLUTION TO ADOPT THE SANITARY SEWER MANAGEMENT PLAN (SSMP) UPDATE AS REQUIRED BY STATE WATER RESOURCES CONTROL BOARD ORDER NO. 2022-0103-DWQ

DEPARTMENT: Public Works

DEPARTMENT HEAD: William Via, Public Works Director

STAFF CONTACT: Michael Grzan, Environmental Programs Manager

RECOMMENDED ACTION: Adopt a resolution adopting the Sanitary Sewer Management Plan update.

DISCUSSION: All operators of sanitary sewer systems, as defined by California State Water Resources Control Board Order No. 2022-0103-DWQ, must develop a Sanitary Sewer Management Plan (SSMP). This management plan outlines how the City of Hollister will ensure the protection of the public's health in regard to sanitary sewer overflows and contains the following eleven (11) elements:

- Element 1 – Goals, Regulatory Context, Asset Overview, and Schedule
- Element 2 – Organization
- Element 3 – Legal Authority
- Element 4 – Operation and Maintenance Program
- Element 5 – Design and Performance Provisions
- Element 6 – Spill Emergency Response Plan
- Element 7 – Pipe Blockage Control Program
- Element 8 – System Evaluation, Capacity Assurance, and Capital Improvement Plan
- Element 9 – Monitoring, Measurement, and Program Modifications
- Element 10 – Sewer System Management Plan Program Audits
- Element 11 – Communication Program

California State Water Resources Control Board Order No. 2022-0103-DWQ requires all sanitary sewer systems to update their SSMP every five (5) years, after first completing an audit of the SSMP; Staff completed an audit in 2024. The last update was completed in 2022; however, new regulations require an update in 2025, which is this item. The next audit will be in 2028, with an update due in 2030.

Each update must receive approval from its respective controlling authority.

FISCAL IMPACT: Consultant fees for assistance with the audit/update of \$25,000 from Fund 660.

PREVIOUS COUNCIL OR COMMISSION ACTION: N/A

CEQA: This action does not constitute a project under the California Environmental Quality Act (CEQA) and review under CEQA is not required.

ATTACHMENTS:

1. Resolution
2. 2025 City of Hollister SSMP.