



**STAFF REPORT  
HOLLISTER CITY COUNCIL  
MEETING DATE: August 4, 2025  
REPORT # Airport-2025-13**

**AGENDA ITEM: A RESOLUTION APPROVING A SPACE LEASE WITH THE FEDERAL AVIATION ADMINISTRATION FOR AN ANTENNA AND EQUIPMENT AT THE HOLLISTER MUNICIPAL AIRPORT**

**DEPARTMENT:** Airport

**DEPARTMENT HEAD:** Jeff Crechriou, Airport Director

**STAFF CONTACT:** Jeff Crechriou, Airport Director

**RECOMMENDED ACTION:** Adopt a resolution approving a space lease with the Federal Aviation Administration for an antenna and equipment at the Hollister Municipal Airport and authorizing the City Manager to execute the lease.

**DISCUSSION:** The Federal Aviation Administration (FAA) has been leasing space for an antenna and equipment at the Airport since prior to 2010. The lease consists of approximately 150 square feet of an end room in T-Hangar Building #11 to house the FAA's Remote Center Air/Ground (RCAG) facility/equipment and an adjacent area for the RCAG antenna. Use of the premises is for FAA's activities in support of the National Airspace System (NAS) and of Air Traffic operations.

The current lease is set to expire on September 30, 2025, with the term being July 1, 2014, through September 30, 2025, and annual rent of \$1,200 payable in monthly installments of \$100. In June, the FAA contacted the Airport to request negotiations for a succeeding lease.

After negotiations, the FAA has presented a new lease with the term being October 1, 2025, through September 30, 2035, and annual rent of \$1,500 payable in monthly installments of \$125. All other terms remain unchanged in the new lease.

**FISCAL IMPACT:** The new lease will generate revenue to the Airport Enterprise Fund of \$1,500 per year; \$15,000 over the 10-year term. The FAA rent payments are recorded to the Airport Enterprise Fund 601, Ground Lease Revenue, Account No. 601-1000-450104.

**PREVIOUS COUNCIL OR COMMISSION ACTION:** N/A

**CEQA:** N/A

**ATTACHMENTS:**

1. Resolution
2. Location Map
3. Lease