



**STAFF REPORT
HOLLISTER CITY COUNCIL
MEETING DATE: August 4, 2025
REPORT # Airport-2025-12**

AGENDA ITEM: A RESOLUTION APPROVING THE APPLICATION FOR AND ACCEPTANCE OF A FEDERAL AVIATION ADMINISTRATION GRANT FOR THE ACQUISITION OF TWO ZERO EMISSIONS VEHICLES FOR THE HOLLISTER MUNICIPAL AIRPORT

DEPARTMENT: Airport

DEPARTMENT HEAD: Jeff Crechriou, Airport Director

STAFF CONTACT: Jeff Crechriou, Airport Director

RECOMMENDED ACTION: Adopt a resolution:

1. Approving the application for and acceptance of a U.S. Department of Transportation Federal Aviation Administration grant for the acquisition of two Zero Emissions Vehicles for the Hollister Municipal Airport (“FAA Grant”);
2. Authorizing the Administrative Services Department to make necessary accounting and budgetary entries;
3. Authorizing the City Manager or his designee (“Authorized Officers”) to execute FAA grant applications, grant agreements, and other necessary documents contemplated herein; and
4. Authorizing and directing the Authorized Officers, and each of them, for and in the name of and on behalf of the City, to do any and all things and to execute and deliver any and all documents that they may deem necessary or advisable in order to carry out, give effect to, and comply with the terms and intent of the resolution. All actions heretofore taken by such officers and agents that are in conformity with the purposes and intent of the resolution shall hereby be ratified, confirmed and approved in all respects.

DISCUSSION: The Federal Aviation Administration (FAA) administers the Airport Improvement Program (AIP) and the Airport Zero Emissions Vehicle (ZEV) and Infrastructure Pilot Program. This program improves air quality and facilitates the use of zero emissions technologies at airports. Created in 2012, the program allows airports to use AIP funds to purchase ZEVs and to construct or modify infrastructure necessary to use ZEVs.

If awarded, the Airport will acquire two Ford F150 Lighting trucks for use at the Airport in maintenance and daily operations. The grant also provides for the acquisition and installation of the necessary charging equipment at the airport offices and provides for the acquisition and installation of auxiliary lights and an aviation radio for each vehicle necessary to operate within the Airport Operations Area. The Airport would retire/surplus at least one gasoline powered vehicle if awarded this grant. Further benefits for the Airport include saving vehicle replacement costs and anticipated lower operating costs.

The FAA grant application reflects a total cost of \$149,080 based on bids received for acquisition of vehicles, installation of the necessary auxiliary lighting and aviation radio

for each vehicle, and installation of the necessary charging equipment with funding of 95% FAA AIP and 5% City.

FISCAL IMPACT: If awarded, the total cost based on the FAA grant application is \$149,080. Funding for the project includes the requested FAA grant amount of \$141,626 (95%) and a City match of \$7,454 (5%).

Funding for the City match is the Airport Enterprise Fund 601. Upon acceptance of the FAA grant award, the City Administrative Services Department will make necessary accounting and budgetary entries in the Airport Enterprise Fund 601 and the Federal Aviation Admin Grant Fund 212 budgets.

PREVIOUS COUNCIL OR COMMISSION ACTION: N/A

CEQA: N/A

ATTACHMENTS:

1. Resolution
2. Bid Documents and Location Map for Charger Installation
3. FAA Grant Application