



**STAFF REPORT
HOLLISTER CITY COUNCIL
MEETING DATE: October 6, 2025
REPORT # Police-2025-10**

AGENDA ITEM: A RESOLUTION ACCEPTING A GRANT FROM THE OFFICE OF TRAFFIC SAFETY FOR THE AMOUNT OF \$65,000.00 FOR OVERTIME REIMBURSEMENT AND SPECIALIZED EQUIPMENT

DEPARTMENT: Police

DEPARTMENT HEAD: Carlos Reynoso, Police Chief

STAFF CONTACT: Michael Paddy, Police Captain

RECOMMENDED ACTION: Adopt a resolution authorizing the acceptance of a grant from the Office of Traffic Safety for expenditures through October 2026 and approve the budget appropriation form.

DISCUSSION: The Hollister Police Department has applied for a Traffic Safety grant from the Office of Traffic Safety for the last fourteen years. These Selective Traffic Enforcement Programs (STEP) grants routinely reimburse the City of Hollister for Police Officer overtime incurred while conducting extra patrols for traffic-related issues.

The types of extra patrols can include distracted driver enforcement, where drivers are stopped for using a cellphone while driving to make calls or send texts, seatbelt enforcement for drivers who fail to wear their seatbelts, pedestrian safety patrols for vehicles that do not yield to pedestrians in crosswalks, and bicycle safety enforcement.

The grant also reimburses the city for the overtime costs of officers conducting DUI checkpoints in our community, and it can pay for specialized equipment, such as radar trailers or lighting for DUI checkpoints, as well as other equipment used during checkpoint operations.

This year, the Police Department submitted a request for a grant that includes money for overtime reimbursement and miscellaneous equipment. The request was for a combined total of \$65,000.00. At the time of the Fiscal year 2025-2026 budget hearing, an appropriation of \$77,000.00 of grant revenue and \$70,000.00 for Police Overtime was approved, as staff had indications that the grant would be approved at the requested level.

The Office of Traffic Safety has awarded a grant to the City of Hollister for the amount of \$65,000.00. If accepted, the grant money will be made part of the upcoming 2025-2026 fiscal year and 2026-2027 fiscal year budget for expenditure through October 2026. Staff is requesting council authorization for acceptance of the grant. A budget amendment form is attached to this report and reflects the necessary changes to align the budget with the final grant award

FISCAL IMPACT: Reduction of \$5,000.00 of budgeted grant revenue, with a total of \$65,000.00 in overtime salary reimbursement to the City of Hollister

PREVIOUS COUNCIL OR COMMISSION ACTION: Council approved the application for this grant at the September 15, 2025, meeting (Resolution No. 2025-126)

CEQA: N/A

ATTACHMENTS:

1. Resolution
2. Grant Agreement
3. Budget Adjustment Request Form