



**STAFF REPORT  
HOLLISTER CITY COUNCIL  
MEETING DATE: October 6, 2025  
REPORT # Public Works-2025-55**

**AGENDA ITEM: A RESOLUTION GRANTING A REQUEST BY CITY STAFF TO WAIVE BUILDING PERMIT FEES FOR CITY CIP C2505, COMMUNITY CENTER BATHROOM REMODEL**

**DEPARTMENT:** Public Works

**DEPARTMENT HEAD:** William Via, Public Works Director

**STAFF CONTACT:** Dillon Albert, Assistant Engineer

**RECOMMENDED ACTION:** Adopt a resolution granting a request from City staff to waive the Building Permit fees associated with City CIP C2505, Community Center Bathroom Remodel, in the amount \$16,026.80.

**DISCUSSION:** City Council awarded the contract for CIP C2505 for the Community Center Bathroom Remodel on June 16, 2025, by Resolution 2025-93. Since it is a City initiated project, on a City owned Building, Building permit fees were not included in the bid item list during the solicitation requesting bids, therefore the cost is not included in the awarded contract price. Payment of the Building Permit fees would be the City paying itself for the Building Permit, and the fees would all be returned to the City.

The City Council has discretion to approve or deny the waiver of permit fees on a case-by-case basis.

**FISCAL IMPACT:** Approval of the waiver would have no fiscal impact on the City.

**PREVIOUS COUNCIL OR COMMISSION ACTION:** Resolution 2025-93.

**CEQA:** Approval of this resolution does not constitute a project under CEQA guidelines.

**ATTACHMENTS:**

1. Resolution
2. 20251028-INVOICE