

## STAFF REPORT CITY COUNCIL AGENDA

**DATE:** September 3, 2025  
**STUDY SESSION DATE:** N/A

**AGENDA ITEM:** Consent

- TITLE OF ITEM: Warrant Register -- General-Special-Enterprise-Assessment Funds
- BRIEF DESCRIPTION: Audit attached warrant register
- STAFF RECOMMENDATION: Review and approve the report and register(s) attached.

**DEPARTMENT SUMMARY:** Sufficient resources are available in each of the funds listed above to satisfy the amount of the warrant and payroll disbursements on this register.

**FINANCIAL IMPACT:**

**FUND REGISTER TOTAL:**

General Fund:	\$9,320.80
Special Fund:	\$94.58
Capital Projects Fund:	
Enterprise Fund:	\$1,716.85
Assessment Fund:	\$334.95
Fund 850/851	\$6.86

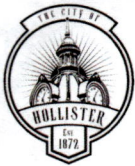
Amount Transferred to Payroll:

**TOTAL AMOUNT DISBURSED:** \$11,474.04

**DEPARTMENT:** Administrative Services Department  
**CONTACT PERSON:** Grizelle Gonzalez, Management Analyst  
Maricela Romero, Accounting Technician II  
**PHONE NUMBER:** (831) 636-4301 1119

**THIS REPORT WAS REVIEWED BY THE CITY MANAGER WHO CONCURS WITH THE STAFF RECOMMENDATION**

Grizelle Gonzalez, Management Analyst



City of Hollister

# Expense Approval Register

XP - PYPKT03897 - PPE 08/22/25 PAID 08/27/25

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
<b>Fund: 101 - General Fund</b>					
AMERICAN FIDELITY ASSURA	2526707 - DC	08/27/2025	AMERICAN FIDELITY DEPEND	101-240027	438.34
AMERICAN FIDELITY ASSURA	2526707 - FSA	08/27/2025	FLEXIBLE SPENDING ACCOU	101-240027	2,825.99
STATE DISBURSEMENT UNIT	INV0046451	08/27/2025		101-240007	1,507.38
STATE DISBURSEMENT UNIT	INV0046452	08/27/2025		101-240007	553.85
WEATHERS, JILL	INV0046480	08/27/2025		101-240007	2,000.00
WEATHERS, JILL	INV0046481	08/27/2025		101-240007	100.00
STATE OF CA FRANCHISE TAX	INV0046482	08/27/2025		101-240007	235.24
SAN BENITO COUNTY SHERIF	INV0046552	08/27/2025		101-240007	1,593.35
<b>Fund 101 - General Fund Total:</b>					<b>9,254.15</b>
<b>Fund: 172 - PROP 172</b>					
AMERICAN FIDELITY ASSURA	2526707 - FSA	08/27/2025	FLEXIBLE SPENDING ACCOU	172-240027	66.65
<b>Fund 172 - PROP 172 Total:</b>					<b>66.65</b>
<b>Fund: 203 - Gas Tax</b>					
AMERICAN FIDELITY ASSURA	2526707 - FSA	08/27/2025	FLEXIBLE SPENDING ACCOU	203-240027	11.25
<b>Fund 203 - Gas Tax Total:</b>					<b>11.25</b>
<b>Fund: 218 - MELLO ROOS CFD-1</b>					
AMERICAN FIDELITY ASSURA	2526707 - FSA	08/27/2025	FLEXIBLE SPENDING ACCOU	218-240027	83.33
<b>Fund 218 - MELLO ROOS CFD-1 Total:</b>					<b>83.33</b>
<b>Fund: 601 - AIRPORT ENTERPRISE FUND</b>					
AMERICAN FIDELITY ASSURA	2526707 - FSA	08/27/2025	FLEXIBLE SPENDING ACCOU	601-240027	147.09
<b>Fund 601 - AIRPORT ENTERPRISE FUND Total:</b>					<b>147.09</b>
<b>Fund: 620 - WATER ENTERPRISE FUND</b>					
AMERICAN FIDELITY ASSURA	2526707 - DC	08/27/2025	AMERICAN FIDELITY DEPEND	620-240027	10.84
AMERICAN FIDELITY ASSURA	2526707 - FSA	08/27/2025	FLEXIBLE SPENDING ACCOU	620-240027	669.92
<b>Fund 620 - WATER ENTERPRISE FUND Total:</b>					<b>680.76</b>
<b>Fund: 660 - SEWER ENTRPRISE FUND</b>					
AMERICAN FIDELITY ASSURA	2526707 - DC	08/27/2025	AMERICAN FIDELITY DEPEND	660-240027	10.82
AMERICAN FIDELITY ASSURA	2526707 - FSA	08/27/2025	FLEXIBLE SPENDING ACCOU	660-240027	465.65
<b>Fund 660 - SEWER ENTRPRISE FUND Total:</b>					<b>476.47</b>
<b>Fund: 670 - STREET SWEEPING FUND</b>					
AMERICAN FIDELITY ASSURA	2526707 - FSA	08/27/2025	FLEXIBLE SPENDING ACCOU	670-240027	170.23
STATE DISBURSEMENT UNIT	INV0046450	08/27/2025		670-240007	242.30
<b>Fund 670 - STREET SWEEPING FUND Total:</b>					<b>412.53</b>
<b>Fund: 709 - LANDSCAPE &amp; LIGHTING DIST</b>					
AMERICAN FIDELITY ASSURA	2526707 - FSA	08/27/2025	FLEXIBLE SPENDING ACCOU	709-240027	40.83
<b>Fund 709 - LANDSCAPE &amp; LIGHTING DIST Total:</b>					<b>40.83</b>
<b>Fund: 712 - CFD#4 PUBLIC FACILITIES</b>					
AMERICAN FIDELITY ASSURA	2526707 - FSA	08/27/2025	FLEXIBLE SPENDING ACCOU	712-240027	40.79
<b>Fund 712 - CFD#4 PUBLIC FACILITIES Total:</b>					<b>40.79</b>
<b>Fund: 713 - CFD #5 - PUBLIC SAFETY (FIRE &amp; POLICE)</b>					
AMERICAN FIDELITY ASSURA	2526707 - FSA	08/27/2025	FLEXIBLE SPENDING ACCOU	713-240027	253.33
<b>Fund 713 - CFD #5 - PUBLIC SAFETY (FIRE &amp; POLICE) Total:</b>					<b>253.33</b>
<b>Fund: 851 - HOUSING</b>					
AMERICAN FIDELITY ASSURA	2526707 - FSA	08/27/2025	FLEXIBLE SPENDING ACCOU	851-240027	6.86
<b>Fund 851 - HOUSING Total:</b>					<b>6.86</b>
<b>Grand Total:</b>					<b>11,474.04</b>

**Fund Summary**

Fund	Expense Amount
101 - General Fund	9,254.15
172 - PROP 172	66.65
203 - Gas Tax	11.25
218 - MELLO ROOS CFD-1	83.33
601 - AIRPORT ENTERPRISE FUND	147.09
620 - WATER ENTERPRISE FUND	680.76
660 - SEWER ENTRPRISE FUND	476.47
670 - STREET SWEEPING FUND	412.53
709 - LANDSCAPE & LIGHTING DIST	40.83
712 - CFD#4 PUBLIC FACILITIES	40.79
713 - CFD #5 - PUBLIC SAFETY (FIRE & POLICE)	253.33
851 - HOUSING	6.86
<b>Grand Total:</b>	<b>11,474.04</b>

**Account Summary**

Account Number	Account Name	Expense Amount
101-240007	PAYROLL: GARNISHMEN	5,989.82
101-240027	Payroll: American Fidelit	3,264.33
172-240027	PAYROLL: AMERICAN FID	66.65
203-240027	Payroll: American Fidelit	11.25
218-240027	Payroll: American Fidelit	83.33
601-240027	Payroll: American Fidelit	147.09
620-240027	Payroll: American Fidelit	680.76
660-240027	Payroll: American Fidelit	476.47
670-240007	PAYROLL: GARNISHMEN	242.30
670-240027	Payroll: American Fidelit	170.23
709-240027	Payroll: American Fidelit	40.83
712-240027	Payroll: American Fidelit	40.79
713-240027	PAYROLL: AMERICAN FID	253.33
851-240027	Payroll: American Fidelit	6.86
<b>Grand Total:</b>	<b>11,474.04</b>	

**Project Account Summary**

Project Account Key	Expense Amount
**None**	11,474.04
<b>Grand Total:</b>	<b>11,474.04</b>