

RESOLUTION NO. 2026-XX

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HOLLISTER,
AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND EXECUTE
A PROFESSIONAL SERVICES AGREEMENT WITH A FINANCIAL
AUDITING FIRM FOR ANNUAL AUDITS AND RELATED SERVICES**

WHEREAS, the City of Hollister is required to obtain annual independent audits of its financial statements, including preparation and audit of the Annual Comprehensive Financial Report (ACFR) and Single Audits; and

WHEREAS, timely completion of these audits is essential for regulatory compliance, transparency, and continued eligibility for grant funding; and

WHEREAS, delays in completing required financial audits increase administrative burden, risk noncompliance with reporting requirements, and hinder the City's ability to remain current with annual financial reporting obligations; and

WHEREAS, the City's most recent external auditing firm has informed the City that it is unable to continue providing audit services due to internal capacity and review cycle constraints, including limitations associated with engagement partner availability and the volume of work required to address outstanding audits; and

WHEREAS, engaging a qualified financial auditing firm is necessary to complete required audit services and restore the City to a current audit cycle; and

WHEREAS, the City's Purchasing Ordinance provides an exception to competitive procurement requirements for independent financial auditing services due to their specialized procedural nature.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Hollister hereby authorizes the City Manager to negotiate and execute a professional services agreement with a qualified financial auditing firm for annual audit services, and to negotiate and execute amendments to the agreement in an amount not to exceed \$20,000, subject to available budget appropriations.

PASSED AND ADOPTED, by the City Council of the City of Hollister, at a regular meeting held on January 20, 2026, by the following vote:

AYES:
NOES:
ABSTAINED:
ABSENT:

Roxanne Stephens, Mayor

ATTEST:

APPROVED AS TO FORM:
Lozano Smith Attorneys at Law

Jennifer Woodworth, MMC, City Clerk

Jennifer Thompson, City Attorney

I, Jennifer Woodworth, MMC, City Clerk of the City of Hollister, do hereby certify that the attached Resolution No. 2026-XX is an original resolution, or true and correct copy of a City resolution, duly adopted by the Council of the City of Hollister at a regular meeting held on January 20, 2026, at which meeting a quorum was present.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City of Hollister on January 20, 2026.

Jennifer Woodworth, MMC
City Clerk of the City of Hollister