



**STAFF REPORT
CITY COUNCIL REGULAR MEETING AGENDA
MEETING DATE: DECEMBER 4, 2023**

SUBMITTED: November 17, 2023
DEPARTMENT: Police
DEPARTMENT HEAD: Carlos Reynoso, Police Chief

TITLE OF ITEM: RESOLUTION NO. 2023-247, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HOLLISTER RE-AUTHORIZING CITY MANAGER TO PURCHASE TWO PATROL VEHICLES AT THE NEW NOT TO EXCEED PRICE OF \$112,000

BRIEF DESCRIPTION: This resolution will re-authorize the City Manager to purchase two patrol vehicles that had been previously ordered over a year ago, recently became available, and are being offered to the city at the corrected price.

RECOMMENDATION: Adopt a resolution re-authorizing the City Manager to purchase the available patrol vehicles with existing budgeted funds.

DEPARTMENT SUMMARY: On November 6, 2023, the City Council voted to approve Resolution number 2023-229 giving authorization to the city manager to purchase two patrol cars. That resolution explained the cars were ordered over a year prior and never delivered. They recently became available and the department recommended acquiring them with money currently in the budget. Staff requested the amount of \$109,049.30 for the vehicles. Subsequently, staff discovered an error in the final price.

Staff erroneously deducted the shipping costs of \$1,000. That cost had already been deducted by the dealership. Therefore, staff is asking for an additional amount of \$1,016.46.

Staff recommends taking advantage of the availability of these patrol cars. There is also a discount if the vehicle is paid within 20 days of delivery. That discount has already been factored in. Staff is asking an amount not to exceed \$112,000 just in case the check is not issued in time and the amount changes.

Staff recommends authorizing the City Manager to purchase the two patrol vehicles for a total amount not to exceed \$112,000.

FINANCIAL IMPACT: No additional increase of appropriation in the General Fund budget

CEQA: N/A

ATTACHMENTS:

1. Purchase Order 2023 Ford Interceptors
2. Hollister Invoice FL2603

3. Hollister Invoice FL2609

**THIS REPORT WAS REVIEWED BY THE CITY MANAGER WHO CONCURS WITH
THE STAFF RECOMMENDATION**

A handwritten signature in black ink, appearing to read 'D. Mirrione', written over a horizontal line.

David Mirrione, City Manager

RESOLUTION NO. 2023-247

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HOLLISTER RE-AUTHORIZING CITY MANAGER TO PURCHASE TWO PATROL VEHICLES AT THE NEW NOT TO EXCEED PRICE OF \$112,000

WHEREAS, staff previously ordered two Ford Utility patrol vehicles in 2022 but they were not delivered; and

WHEREAS, problems with the manufacturing process and delays in the availability of parts delayed the vehicles for over a year; and

WHEREAS, staff had to order other vehicles for the patrol fleet and did not anticipate the Ford vehicles being available; and

WHEREAS, the manufacturer has advised the vehicles are available now and the city of Hollister has first rights to them; and

WHEREAS, the ordering of vehicles is very difficult in this post-pandemic era and it is a good opportunity to purchase these vehicles now that they are available.

WHEREAS, the City Council of the City of Hollister previously approved their purchase, there was an error in the total price of approximately \$1,000; and

WHEREAS, staff recommends an amended amount not to exceed \$112,000.00; and

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Hollister re-authorizes the City Manager to purchase two patrol vehicles with the new not to exceed price of \$112,000.

PASSED AND ADOPTED, by the City Council of the City of Hollister at a Regular Meeting held this 4th day of December, 2023, by the following vote:

Mia Casey, Mayor

ATTEST:

Jennifer Woodworth, MMC, City Clerk

APPROVED AS TO FORM:

Lozano Smith Attorneys at Law

Mary F. Lerner, City Attorney

I, JENNIFER WOODWORTH, MMC, City Clerk of the City of Hollister, do hereby certify that the attached Resolution No. 2023-247, is an original Resolution, or true and correct copy of a City Resolution, duly adopted by the Council of the City of Hollister at a regular meeting of said Council held on the 4th day of December, 2023, at which meeting a quorum was present.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Official Seal of the City of Hollister this City Council day of December, 2023.

Jennifer Woodworth, MMC

City Clerk of the City of Hollister