

#	Council Member(s)	Date Requested	Item Description	Department	Meeting Date	Status
1	Velazquez	5/2/2022	Add language in City Code to fine developers who block the alleys, streets, public right of way for longer than 2 days with dumpsters or equipment	Development Services (Planning)	TBD	Included in Zoning and Municipal Code Update project.
2	Burns, Morales	2/22/2022	Discuss the appeal process for developers appealing Planning Commission decision, analysis on what other cities are doing	Development Services (Planning)	TBD	Included in Zoning and Municipal Code Update project.
3	Morales	3/20/2023	Update on when Council will discuss the fee for Accessory Dwelling Units	Development Services	4/1/2024	Fee Study being completed for all city fees
4	Burns, Morales, Perez	4/18/2022	Review Hollister Municipal Code that speaks about security for events, fees, and permit fees associated with them.	Administrative Services	4/1/2024	Wildan completed scope and has begun the study.
5	Council Member(s)	5/2/2022	Strategic Plan and Study for Vista Park Hill improvements, quotes for creating a dog park at Park Hill to be included in next budget cycle	Parks & Recreation	TBD	Topo survey has been contracted with Kelly Engineering and survey should be ready by 10/31/22. Dog park at Vista Park will to be included in 2023-24 budget for Council consideration. Topo survey has been received. Additional survey is being requested.
6	Burns	5/16/2022	Adopt a policy for staff to return calls and emails within 24 hours, and if out of office place notification on their email	Administrative Services (HR)	TBD	Administrative Services department is in the process of filling key vacancies within the department and has delayed the drafting of the policy.
7	Burns	1/17/2023	Reconsideration of City's development impact fees	Administrative Services	4/1/2024	Fee Study being completed for all city fees

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8	Resendiz	2/6/2023	Art development fees	Parks & Recreation	TBD	Arts and Cultural Commission approved on 4/11. Pulled from Council on 6/20/23
9	Perez	2/21/2023	Program to support beautification of Downtown business and empty lots	Development Services	TBD	Staff working to develop options for Council discussion
10	Casey	4/3/2023	Ordinance re: Vacant commercial buildings	Development Services	TBD	Secured RGS for project.
11	Burns	8/21/2023	Future closed session or open session item on previous mountain lion encounter in the City	City Attorney	TBD	City attorney drafting report for future council meeting
12	Resendiz	9/18/2023	Council item regarding what other municipalities are doing regarding landscape and lighting district	Engineering	2/4/2024	Will be discussed at 2023-24 Q2 update
13	Perez Burns Resendiz	9/18/2023 10/16/23	Address odor reduction in District 2	Public Works	12/18/2023	Staff included odor control measures in forthcoming Collection System Improvement project.
14	Morales	10/16/2023	Use her discretionary funds to install a camera at the intersection of Promise Way and Bridlewood Drive	City Manager	TBD	Staff working to develop agenda item
15	Resendiz	11/20/2023	Use his discretionary funds to support Los Posadas event	City Manager	12/4/2023	On 12/4/23 Council agenda
16	Council	11/20/2023	Resolution Calling for Ceasefire in Gaza	City Manager	12/4/2023	On 12/4/23 Council agenda
17	Burns	11/20/2023	Closed Session Item Re: Zoom bombing	City Attorney	TBD	Staff working to develop agenda item
18	Burns	11/20/2023	Separate project to construct crosswalk on Memorial Drive near elementary school to speed up process	Public Works	TBD	Staff working to develop agenda item
19	Perez	11/20/2023	Lighted crosswalk near Fourth and Line Streets	Public Works	TBD	Staff working to develop agenda item

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20	Perez	11/20/2023	Present certificate of recognition to Ken Lindsay	City Clerk	12/4/2023	On 12/4/23 Council agenda
21	Morales	11/20/2023	Creation of cards with QR code to direct public to City resources and community resources (such as Community Foundation's resource page)	City Manager	TBD	Staff working to develop agenda item
22	Casey	11/20/2023	Seeks to be able to review draft agenda with City Manager prior to publication	City Manager	TBD	Staff working to develop agenda item

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1	Burns	1/18/2022	Victor Gomez's project (2021-147) be placed on a future special meeting agenda	City Clerk	4/2/2022	Special Meeting with presentations by Victor	4/2/2022
2	Resendiz	1/18/2022	Presentation from the high school on the need for another high school and impact fees for funding	City Manager	4/2/2022	Special Meeting (ran out of time at the 3/7 Meeting)	4/2/2022
3	Velazquez	1/22/2022	City Manager and City Attorney to negotiate a Rally contract with Roadshows, that includes a fair reimbursement to the promoter if the City cancels, and to add that it may be canceled due to COVID or public safety staffing shortage. Requested that the contract come back by March 7 for Council to review	City Manager	3/21/2022	Rally was canceled via Council consensus	3/21/2022
4	Burns	2/7/2022	Consider cancelling Bird Scooter program	City Manager	3/21/2022	Direction given to staff re: Bird Contract	3/21/2022
5	Burns	2/22/2022	Closed session item to discuss Safer Grant funding for firefighters	City Manager	3/7/2022		3/7/2022
6	Morales	2/22/2022	Discussion on Gavilan College - special meeting	City Manager	4/2/2022	Special Meeting with presentation	4/2/2022
7	Perez	3/7/2022	Library AdHoc	City Clerk	3/21/2022	created ad hoc, appointed 2 Council Members	3/21/2022
8	Perez	3/7/2022	Recreation Community Center Ad Hoc	City Clerk	3/21/2022	made this a subcommittee of the Library Ad Hoc	3/21/2022
9	Velazquez	3/7/2022	Purchase or more speed cushions placed on a future agenda	City Manager	3/21/2022	done via Resolution	3/21/2022
10	Council Member(s)	3/21/2022	150th Celebration Proclamation	City Clerk	4/4/2022		4/4/2022
11	Burns	2/7/2022	Discussion on hazard pay first meeting of April	City Manager	4/4/2022	MOU's re: Hazard Pay for Employees approved 5/2/2022	5/2/2022

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12	Council Member(s)	3/21/2022	"Welcome to Hollister" sign arch over downtown, cost and design	City Manager		Approved at Special meeting 4/25/22	4/25/2022
13	Burns, Morales, Perez	4/4/2022	Appropriation for \$20,000 to Bulldog Boxing	City Manager	4/4/2022	Approved \$30,000 at 5/2/222 Meeting	5/2/2022
14	Burns, Morales, Perez	4/18/2022	Special Council Meeting for Sign Contract	City Manager	4/25/2022	Completed 4/25/22	4/25/2022
15	Burns, Morales, Perez	4/4/2022	Research cost to have fiber to Brigantino Park and Treatment Plant and Fire Station 2	IT		Completed	4/27/2022
16	Burns, Morales, Perez	4/18/2022	Special Council Meeting to discuss Rally and Fire District	City Clerk		Scheduled Special meeting for 5/14/22	5/14/2022
17	Burns	3/21/2022	Police Department Ad Hoc Committee	City Clerk	4/18/2022	Created PD Communications AdHoc on 12/20/2021	4/18/2022
18	Morales	2/22/2022	Discussion on the Ordinance regarding Council Code of Conduct	City Clerk	4/18/2022	Provided update on 4/18/2022 CCM.	4/18/2022
19	Burns, Morales, Perez	4/4/2022	Committee for Rally and Festivals	City Clerk	4/18/2022	Council Members Morales and Perez were appointed on April 18, 2022.	4/18/2022
20	Morales	1/18/2022	Create a way for Council to submit memos for the agenda	City Clerk	4/18/2022	Clarified Council Member wants to submit items to City Clerk for posting to COH Social media sites.	4/18/2022
21	Perez	1/18/2022	Discuss changing/increasing Council salaries-City Clerk provided Council & CM with current Ordinances 978 & 1080	City Manager	3/7/2022	First Reading of Ordinance to amend City Code set for May 16, 2022. Item did not pass.	5/16/2022
22	Burns, Morales, Perez	4/4/2022	Presentation of substandard Housing with statistics for past substandard housing that are significant	Code Enforcement	4/4/2022	On May 16, Council Meeting Agenda	5/16/2022
23	Burns, Morales, Perez	4/4/2022	Council Salary Ordinance	City Manager		First Reading of Ordinance to amend City Code set for May 16, 2022-Did not pass	5/16/2022

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24	Burns	5/2/2022	Update on substandard housing	Housing, Development Services		Presentation on May 16, 2022	5/16/2022
25	Council Member(s)	5/2/2022	Presentation on the RDA, bring back the annual report for acceptance (Jamila)	Housing, Development Services		Presentation on May 16, 2022	5/16/2022
26	Burns, Morales, Perez	4/4/2022	Code of Conduct Ordinance Review to make sure it is not unconstitutional	City Clerk	4/4/2022	Memorandum will be provided to Council by outside attorney. Memo provided on 5/25/2022 on Regulating Speech and removing disruptive speakers	5/25/2022
27	Burns	2/22/2022	Discussion on Charter City, Term Limits, and placing these items on the ballot.	Ad Hoc	4/18/2022	Consultant is working on Term Limits. Council Direction for Charter City to be brought back for discussion in February of 2023. Council Term limit on agenda for 6/6/2022 for approval	6/6/2022
28	Burns	2/22/2022	Discussion on vacant lot downtown San Benito Street at 7th St across from the Memorial Building as a park for green space	City Manager		Inquiring with realtors, owner doesn't want to sell.	6/30/2022
29	Burns	2/22/2022	Discussion on acquiring commercial vacant parcel on Sunnyslope east of Airline Hwy and South of Memorial, on South side of road (6 acres) for a community park.	City Manager		Developer working on a project for site and the land is in escrow.	6/30/2022

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30	Velazquez	3/21/2022	Discussion or Study Session on creating a Fire District	City Clerk	4/18/2022	Request to LAFCO on the process & working with Elections Consultant. Special Meeting to be held on May 14, 2022. LAFCO provided the process to Council. May be ready for Election in 2024 if process is started in time.	Considered complete 5/14/2022
31	Burns	3/21/2022	Discussion of putting the Rally on the ballot	City Clerk	4/18/2022	Special Meeting to be held in May 14. Consultant is working on Advisory Measure. On June 6 Agenda for Council Approval.	6/6/2022
32	Burns, Morales, Perez	4/4/2022	Identify which sidewalks need repairs and determine from that how much money is needed	City Manager		Direction given to staff to allocate \$500,000 from ARPA Funds, divide amongst 5 Council Members - Council to send locations	Waiting on individual Council Members
33	Council Member(s)	5/2/2022	Presentation on grants, low income housing	Housing, Development Services		Agenda item in June 2022	6/6/2022
34	Burns	5/16/2022	Look again at non permitted vendors in city jurisdiction	Code Enforcement		Code patrolling on weekends	6/30/2022
35	Burns	5/16/2022	Report on Fire Inspection Resources & how prevention may have helped prevent fires downtown	Fire Department		Fire Presented in June 2022	6/21/2022
36	Burns	5/16/2022	Creation of Fire Bureau & Resources necessary	Fire Department & City Manager		Approved as part of the Budget	6/27/2022
37	Burns	5/16/2022	Report on Budget for Fire Department being Over Budget and Under budgeted	Fire Department & City Manager		Presentation on June 6, 2022	6/21/2022

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38	Burns	5/16/2022	Fire Department Liaison Appointment on next agenda	City Clerk	6/6/2022	Placed on June 6, 2022 Agenda	6/6/2022
39	Resendiz	5/16/2022	Speed Cushion update	City Manager		emailed Council 6/30/2022	6/30/2022
40	Burns	3/21/2022	Renaming Union Road to "Cesar Chavez Way"	City Manager	8/1/2022	Engineering bringing to August 2022 Meeting. If approved working on ribbon cutting	8/1/2022
41	Burns	3/21/2022	RFP for Communications Center feasibility study	Police		PD to bring agenda item on 9/6.	9/6/2022
42	Burns, Morales, Perez	4/18/2022	Review policies for Noise Ordinance to include other animals	Police (Animal Control)/ City Attorney		This matter has been handled via Ordinance brought to Council on September 6, 2022.	9/14/2022
43	Burns/Perez/Morales	9/6/2022	Proclamation declaring October as Breast Cancer Awareness month. Fly Breast Cancer flag in October at City Hall.	City Manager	9/19/2022	Proclamation on 9/19 agenda.	9/19/2022
44	Burns	9/19/2022	Closed Session item on the Airport Tenant Eviction	City Manager		City Manager provided Council Member Burns with necessary information so item does not need to be put on closed session.	9/19/2022
45	Burns, Morales, Perez	4/4/2022	Shopping Cart Ordinance Review	City Attorney / Police (Code Enforcement)	10/3/2022	Second reading of ordinance will be brought to Council on 10/3/22.	10/3/2022
46	Morales	9/6/2022	Council pay increase	City Attorney		Update provided to council.	10/3/2022
47	Perez	10/3/2022	Developer Meeting	City Manager	10/10/2022	City Manager will work on scheduling a Special Meeting	10/10/2022
48	Perez	10/3/2022	Building maintenance program	Community Services	10/17/2022	Department working on RFQ for Facility Assessment Survey. Will bring to the 10/17/22 City Council Meeting	10/17/2022

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49	Burns, Morales, Perez	4/18/2022	Building maintenance program	Community Services	10/17/2022	Department working on RFQ for Facility Assessment Survey.	10/17/2022
50	Morales	9/6/2022	Water Conservation Presentation	City Manager	11/7/2022	Will contact SBCWD to schedule date for presentation.	11/7/2022
51	Resendiz/Morales/Perez	9/6/2022	Letter to Board of Supervisors regarding fentanyl crisis in San Benito County	City Manager	11/7/2022	Behavioral Health has requested to present at 11/7/22 council meeting. Will evaluate need for letter post presentation.	11/7/2022
52	Burns, Morales, Perez	4/18/2022	Analysis of Swope Alley	City Manager	11/7/2022	Bid documents for the Wentz-Browns-Swope Alley Pavement and Drainage Project are being presented to the Council for approval on 11/7/22.	11/7/2022
53	Burns	11/21/2022	Municipal Code Section 1010-1050 (Parking of RV& Boats in Private Property)	Police (Code Enforcement)	12/5/2022	Discussion scheduled for 12/5 Council meeting	12/5/2022
54	Burns	11/21/2022	Discussion on Rally	City Manager	12/19/2022	Discussion scheduled for 12/19 Council meeting	12/19/2022
55	Resendiz	11/21/2022	Process for Police Department to Wear LGBTQ+ Pride Awareness Flag on Patch	Police		City attorney reviewing	1/17/2023
56	Casey	2/6/2023	Creation of an ad hoc committee for the animal shelter and invite county representatives	Police (Animal Control)/ City Attorney		Casey and Resendiz to serve on committee	2/6/2023
57	Resendiz	9/6/2022	Review Animal Control Ordinance to ensure that "puppy mills" are not inadvertently permissible in city.	Police (Animal Control)/ City Attorney		Will be discussed at the Animal Control Ad Hoc Committee meeting	2/14/2023

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58	Burns	2/6/2023	Proclamation honoring LULAC for 35 years of service to the community	City Manager	2/21/2023	Item scheduled for 2/21/23	2/21/2023
59	Burns	2/6/2023	Closed session on 2/21/23 to discuss City Manager	City Attorney	2/21/2023	City Manager contract discussion scheduled for Closed Session	2/21/2023
60	Casey	2/21/2023	Options to address feral cat population including two additional spay/neuter clinics in March	Police/Animal Control	3/6/2023	Agenda item scheduled for 3/6/23	3/6/2023
61	Casey	2/6/2023	Special meeting to discuss traffic calming measures and city streets	Community Services	3/6/2023	Agenda item scheduled for 3/6/23	3/6/2023
62	Resendiz	3/6/2023	Options for recognizing June as LGBTQ+ month, such as flag raising, progressive stickers, email logos, inclusivity training, unisex restroom signs	City Manager	3/20/2023	Item on the 3/20/23 agenda	3/20/2023
63	Burns	3/6/2023	Proclamation recognizing the Hollister High School girl's soccer team on their state championship	City Clerk	3/20/2023	Presented on 3/20/23	3/20/2023
64	Casey	3/6/2023	Study session on traffic calming projects	Engineering	3/27/2023	Council directed staff to draft a speed cushion/traffic calming measure policy	3/27/2023
65	Perez	3/20/2023	Raise the Christian Flag at City Hall on April 2	City Clerk	3/27/2023	Council approved resolution on 3/27/23 authorizing the raising of the Christian flag on 4/2/23	3/27/2023
66	Morales	2/21/2023	Presentation on new laws impacting city operations	City Attorney	4/3/2023	Presented to Council on 4/3/23	4/3/2023
67	Burns	2/21/2023	Policy regarding proclamations	City Clerk	4/3/2023	Approved by Council on 4/3/23	4/3/2023

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68	Burns	3/6/2023	Update HMC 1.18.060 to reflect location of Code Enforcement office	City Attorney	4/3/2023	Second reading of ordinance will be brought to Council on 4/17/23	4/17/2023
69	Casey	3/6/2023 3/20/2023	Neighborhood/Community Meeting to discuss Ladd Lane traffic calming measures	Engineering	4/17/2023	Council approved public outreach project 4/17/23	4/17/2023
70	Burns	4/3/2023	Proclamation for Cole Seymour and Eliana Salcedo for their recent wins at Razorback Wrestling competition	City Clerk	4/17/2023	Presented on 4/17/23	4/17/2023
71	Perez	2/21/2023	Discussion of Council Pay (HMC 2.04.320)	City Attorney	4/17/2023	Council direction provided 4/17/23.	4/17/2023
72	Burns	2/21/2023	Presentation on Flock Cameras	Police	4/17/2023	Presented 4/17/23	4/17/2023
73	Burns	2/6/2023	Rename Community Center for Pauline Valdivia	Parks & Recreation (Tina)	4/17/2023	Approved 4/17/23	4/17/2023
74	Casey	1/17/2023	Policy on how items are added to the City Council agenda	City Clerk	4/17/2023	Council direction provided 4/17/23. On 5/1/23 agenda	4/17/2023
75	Burns	1/17/2023	Request update to municipal code related to Administrative Hearing Officer requirements	City Attorney	4/17/2023	Council direction provided 4/17/23.	4/17/2023
76	Resendiz	3/20/2023	Refer to the Arts & Cultural Advisory Commission the design of the Hollister logo to incorporate the LGBTQ+ Progress Pride flag	Parks & Recreation	4/11/2023	a logo considered at the ACC meeting on 4/11/23	4/11/2023
77	Burns	3/21/2022	Discuss a Historical Officer position at budget time	City Manager	3/27/2023	Will bring item back to goal setting meeting.	3/27/2023

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78	Burns, Morales, Perez	4/18/2022	As part of budget process, reports from each dept on year to date accomplishments, 3 year fiscal analysis or forecast for anticipated equipment , projects, expenditures, performance measures, task performance measures, and employee satisfaction rate.	City Manager	3/27/2023	Will be included as part of 2023-24 Budget Hearings	3/27/23 - 6/30/23
79	Burns	3/6/2023	Fly the Deferred Action for Childhood Arrivals flag at City Hall for a month	City Clerk	5/1/2023	Resolution to Raise DACA flag 5/4/23-5/7/23 on 5/1/23 agenda	5/1/2023
80	Burns	2/21/2023	Proclamation recognizing Bill's Bullpen for 35 years of business in Hollister	City Clerk	5/1/2023	Scheduled to coincide with start of Comic Book Week	5/1/2023
81	Perez	3/20/2023	Install electric vehicle charging systems throughout the City	Community Services	5/1/2023	Staff working with 3CE on a grant proposal to provide funding for EV stations.	5/8/2023
82	Morales	9/6/2022	Future park to be developed in District 3	Parks & Recreation	N/A	Federal appropriation request submitted. Not awarded. Staff exploring grant opportunities for the Leatherback property.	TBD
83	Resendiz	5/1/2023	Presentation by United Way of San Benito County regarding 2-1-1 Program	City Clerk	5/15/2023	Presentation confirmed	5/15/2023
84	Council	4/3/2023	Letter of opposition re: Taxpayer Protection and Government Accountability Act initiative	City Attorney	5/15/2023	Letter prepared for 5/15/23 meeting	5/15/2023

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85	Burns	5/1/2023	Consideration of waiving pre-application fee for the Growing Hearts garden center	Development Services	6/5/2023	Staff prepared agenda item for 6/5/2023 meeting	
86	Resendiz	5/1/2023	Consideration of refund for conditional use permit fee for Fiesta Plaza	Development Services	6/5/2023	Staff prepared agenda item for 6/5/2023 meeting	
87	Burns	5/15/2023	Proclamation for Hollister High School Green Ribbon Award	City Clerk	6/5/2023	Staff prepared agenda item for 6/5/2023 meeting	
88	Burns/Perez	9/6/2022	Develop cooling and warming center policy	City Manager	N/A	Posted OES approved policy on City Website	6/1/2023
89	Burns	6/5/2023	City Attorney Evaluation	City Attorney	6/20/2023	On 6/20/23 Agenda	6/20/2023
90	Burns/Resendiz	6/5/2023	Presentation on Sewer Services	Community Services	6/20/2023	On 6/20/23 Agenda	6/20/2023
91	Burns	6/5/2023	Parade for Hollister High School baseball team, softball team and girls soccer team	City Manager	6/17/2023	Being included in Saddle Horse Show Parade	6/17/2023
92	Burns	6/5/2023	Proclamations for Hollister High School baseball team and softball team	City Clerk	6/20/2023	On 6/20/23 Agenda	6/20/2023
93	Burns	6/5/2023	Funding for additional police officer in FY23-24 budget	Finance	6/12/2023	Included in draft budget 6/12/23	6/12/2023
94	Morales	4/17/2023	Use of Council discretionary funds for beautification projects	Development Services	6/5/2023	Discretionary funds policy being drafted as part of 2023-24 budget	6/5/2023
95	Burns	3/6/2023 4/3/2023	Clarification regarding Council discretionary funds. Consider raising budget to \$100K	Administrative Services	6/26/2023	Budget set at \$50k.	6/5/2023

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96	Perez	3/6/2023	Tree Replacement Program	Community Services	6/26/2023	Staff preparing program for 2023-24 Budget	6/26/2023
97	Resendiz	2/21/2023	Consideration of an amendment to HMC regarding adoption of tentative maps by the City Council	Development Services	TBD	Item was previously brought to Council and did not pass.	
98	Resendiz	2/21/2023	Policy on use of Council travel funds	Administrative Services	6/12/2023	Policy complete	6/12/2023
99	Burns, Morales, Perez	4/4/2022	Food Truck Ordinance Review	Development Services	6/5/2023	Planning Commission reviewed on 4/27/2023. 6/5/23 Council public hearing. Staff working to conduct outreach for businesses and food truck owners.	6/20/2023
100	Burns/Resendiz	6/5/2023	Domestic Wastewater Treatment Plant Update including MBR discussion	Community Services	6/20/2023	Presentation made at 6/20/23 council meeting	
101	Burns	2/6/2023	City to take on cost for internet service for computers installed by LULAC at Community Center	Information Technology	6/26/2023	Developing cost estimates for FY 2023-24 budget	
102	Casey	3/20/23 & 6/5/2023	Use discretionary funds for ADA accessible equipment at Summer Park	Parks & Recreation	N/A	Initial quotes for basic ADA improvements are approximately \$60,000 which exceeds the discretionary limit of \$50,000 per member of the council.	8/3/2023

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103	Morales	8/7/2023	Creation of ad hoc committee regarding Council Code of Conduct, including discussion of possible fines and potential misdemeanor prosecution	City Attorney	8/21/2023	Agendized for 8/21/23	8/21/2023
104	Burns	6/20/2023	Use discretionary funds for tree lights on East Street	Public Works	8/31/2023	On 8/7/23 Council agenda for consideration. If approved, lights should be installed by 8/31/2023	
105	Morales, Perez	4/17/2023	Campaign finance	City Attorney	8/21/2023	City attorney drafting report for future council meeting	
106	Burns	3/20/2023	Consider placing the raising the Transient Occupancy Tax on the ballot for the next general election	City Clerk	8/21/2023	Council directed staff to return with a ballot amendment for the November 2024 ballot and work with BBK on education materials	8/21/2023
107	Casey	3/6/2023	Speed Cushion Policy	Engineering	8/21/2023	Staff developing policy. Council adopted a resolution pausing large traffic calming measures until policy is approved.	8/21/2023
108	Burns	6/5/2023	Policy on remote meeting participation for Council	City Attorney/City Clerk	9/5/2023	Item on 9/5/2023 agenda for consideration.	9/5/2023
109	Casey	4/17/2023	Review Council Code of Conduct	City Attorney	9/18/2023	Ad Hoc provided brief report out. Will return with an update at a future meeting.	9/18/2023
110	Burns	6/20/2023	Requested a presentation from the Growing Hearts organization	City Manager	10/2/2023	Presentation delivered.	10/2/2023

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111	Resendiz	9/18/2023	Use \$5,000 of his discretionary funds for the Hollister Downtown Association to create altars for Dia de Los Muertos	City Manager	10/2/2023	Approved at Council	10/2/2023
112	Perez	9/5/2023	Discussion of maintenance for City trees	Public Works	10/16/2023	Tree policy adopted at 10/16/23 meeting	10/16/2023
113	Morales	9/5/2023	Update on the status of various Council ad hoc committees	City Clerk	10/16/2023	Provided at 10/16/23	10/16/2023
114	Morales	8/21/2023	Proclamations to recognize IUPA 16 and Local 12 and their volunteer efforts in the community	City Clerk	10/16/2023	Presented at 10/16/23 meeting	10/16/2023
115	Burns	10/3/2022	Special Meeting to Discuss the Library	City Manager	10/31/2023	Library received grant for reconstruction.	10/31/2023
116	Resendiz	9/5/2023	Create an ad hoc committee to discuss a future performing arts center	Parks & Recreation	11/7/2023	Arts Center component added to the Community Center workgroup.	11/7/2023
117	Morales	1/17/2023	Procurement Policy to express City's preference for a skilled and trained workforce instead of just the lowest responsive bidder, such as preference for local hires and working with veterans	Administrative Services	11/6/2023	Ordinance introduced at 11/6/23 Council meeting	11/6/2023
118	Morales	3/21/2022	Outdoor Night Market	Development Services (Planning)	11/7/2023	Events on private property require a major temporary use permit. Applications need to be submitted 45 days before event.	11/7/2023

#	Council Member(s)	Date Requested	Item Description	Department	Meeting Date	Notes	Completed
119	Velazquez	1/18/2022 & 5/2/2022	Discussion on parking/parking garage fees	Development Services (Planning/Engineering)	11/6/2023	Parking fee study has been finalized and will be brought forward to Council for discussion and possible action. Agreement being drafted for developer to provide improvements at garage.	11/6/2023
120	Morales	10/2/2023	In lieu fees for City Elections	City Clerk	11/20/2023	On 11/20/23 agenda	11/20/2023
121	Burns	9/5/2023	Future Council discussion on holding the annual motorcycle rally	City Manager	11/20/2023	Presentation on 11/6/23 agenda. Item continued to 11/20/23	11/20/2023
122	Morales	10/2/2023	Ballot measure to change mayoral term to four years	City Clerk	11/20/2023	On 11/20/23 agenda	11/20/2023
123	Burns	3/20/2023	Create litter abatement and graffiti abatement team	Community Services	11/20/2023	Cost estimates presented with the FY2023-24 Q1 Budget Update. Item continued to 11/20/23	

#	Council Member	Meeting Date	Update Requested	Department	Status	Estimated Date of Completion	Completed Date
1	Morales	1/22/2022	Development Services to create a checklist of steps for new businesses to get started to help streamline the process	Development Services	Project will be assigned to Economic Development Manager once hired.	12/31/2023	
2	Velazquez	5/2/2022	Discussion on dark sky Ordinance to prevent light pollution at night.	Development Services	Included in Zoning and Municipal Code Update project.	TBD	
3	Burns	5/16/2022	Hire full time employees for building Department Building Official and Building Inspector	Administrative Services (HR)	Building Official begins on 11/6/23. Building Inspector position has been pulled and will be presented to Council to swap position for a Sr. Building Inspector.	12/18/2023	
4	Burns	9/6/2022	Shade structure at Klauer Park	Parks & Recreation	Structures are ordered and delivered. Plans under building dept review.	11/30/2023	
5	Resendiz	9/6/2022	Develop toddler activity area at Dunne Park	Parks & Recreation	Recreation researching costs to add feature to Dunne Park. Will include in CIP Plan for council discussion.	11/30/2023	
6	Burns	8/7/2023	Report on how CFD funds are being spent	Public Works/Finance	CFD accountability report will be presented to Council on 12/18/23	12/18/2023	
7	Burns	8/7/2023	Update on how funds related to maintenance of Sunnyslope Village soundwalls are being spent	Parks and Rec, Admin Services	Staff preparing report	12/18/2023	
8	Burns	8/7/2023	Cleaning and regular maintenance of Downtown sidewalks	Public Works	HDA is developing a proposal for services	12/31/2023	
9	Burns	8/22/2023	Staff to provide information regarding waiver of the specific plan amendment fee as requested by Bright Future Recovery	Development Services	Council directed staff to bring forward the fee waiver at a future Council meeting	12/18/2023	
10	Council	10/16/2023	Legal Analysis Re: Taking a position on the landfill expansion	City Attorney	Staff working with Integrated Waste and City Attorney's Office	12/18/2023	
11	Burns	11/20/2023	Update on small business loan to MMM Churros	Finance	Staff preparing report	TBD	
12	Burns	11/20/2023	Information Re: nitrate levels in wells on Wright Road	Public Works	Staff preparing report	TBD	
13	Burns	11/20/2023	Updates at each Council meeting re: sewer smell in District 2	Public Works	Staff providing agenda item on topic at 12/18/23 Council meeting	12/18/2023	

#	Council Member	Meeting Date	Update Requested	Department	Status	Completed Date
1	Burns	1/8/2022	Set a hard stop date for map submission	City Clerk		1/8/2022
2	Perez	1/8/2022	Requested the number of hits to the redistricting website and emails received re: submitting maps be emailed to council prior to the next meeting	Information Systems & Technology		1/8/2022
3	Velazquez	1/18/2022	Request any communications sent to Council Members re: redistricting be sent to the City Clerk and shared with all of Council	City Clerk		2/7/2022
4	Burns	1/18/2022	Report on the Bird Scooter pilot program-- revenue, issues, etc.	City Manager		3/21/2022
5	Burns	1/18/2022	Update on the process of adding roofs to the parklets downtown	City Manager		1/28/2022
6	Burns	1/18/2022	Update on the Executive recruitment process for various positions	City Manager		1/22/2022
7	Burns	1/18/2022	Update on the American Rescue Plan (ARPA), plans for recognition or payment to staff	City Manager		1/22/2022
8	Morales	1/18/2022	Council to submit information to be distributed to the Community by Social Media or any other ways from their committees	City Clerk		4/18/2022
9	Morales	1/18/2022	Update on all of the grants she mentioned the City could apply for in December-Received an email from CM on 4/12/2022 with an attached excel sheet.	City Manager		4/12/2022
10	Perez	1/18/2022	Update on the Central Ave traffic calming project if it is complete	DS-Engineering		3/16/2022
11	Morales	1/18/2022	Report on other City Council salaries and benefits	City Manager		3/7/2022

#	Council Member	Meeting Date	Update Requested	Department	Status	Completed Date
12	Morales	1/18/2022	Update on the Broadband for the City	Information Systems & Technology		4/27/2022
13	Burns	1/22/2022	Analysis on how other cities are spending ARPA funds	City Manager		4/4/2022
14	Burns	1/22/2022	Department Heads go through the list of City staff and put them into categories, such as front line staff, public safety, office workers, consider tiers of hazard pay by April 1	City Manager		2/23/2022
15	Burns	1/22/2022	Have Council come up with ways to recognize other groups of essential workers outside of City Staff, such as teachers, grocery clerks, gas station attendants, come up with plan to give hazard pay or gift cards, by April 1	City Manager		4/4/2022
16	Burns	2/7/2022	Update on Executive position recruitment	City Manager		3/15/2022
17	Morales	2/7/2022	Spreadsheet of all actions items requested by Council	City Clerk		3/21/2022
18	Morales	2/7/2022	Update on 150th Celebration	City Manager		3/21/2022
19	Morales	2/7/2022	Submit applications for grants due by Feb. 24th	Fire		2/22/2022
20	Morales	2/7/2022	List of all projects utilizing Measure G funds, status, amount spent, etc.	City Manager		2/23/2022
21	Resendiz	2/22/2022	Find out if other cities have a Veterans preference in hiring for all depts., not just PD	Administrative Services Finance/Human Resources		4/4/2022
22	Burns	2/22/2022	How many HPD officers are veterans? How many City staff members throughout the city are veterans?	Administrative Services Finance/Human Resources		4/4/2022

#	Council Member	Meeting Date	Update Requested	Department	Status	Completed Date
23	Burns	2/22/2022	Consider adding to the Assistant City Manager position job description to be a liaison to Council.	City Manager		2/22/2022
24	Resendiz	2/22/2022	Consider adding to the Assistant City Manager position job description to work on PRA requests	City Manager		2/22/2022
25	Burns	2/22/2022	Evaluate K-rails blocking union road are a hindrance to Fire and Police response in an emergency	DS-Engineering		2/25/2022
26	Burns	2/22/2022	Consider an item to purchase 400-500 "grabbers" for picking up trash, and have Council give these away at park openings so public can help keep parks clean.	Recreation		3/5/2022
27	Morales	2/22/2022	Update on 2021 goals and accomplishments, and what is our road map for 2022 goals	City Manager		2/24/2022
28	Morales	2/22/2022	Requested a report on what percent of our budget is from grants and what the grants are for (separate from entitlement grants)	City Manager		2/22/2022
29	Morales	2/22/2022	Update on the 311 application	Information Systems & Technology		2/7/2022
30	Council	2/22/2022	Update on the total number of PRA requests the City Clerk's Office receives per year	City Clerk		4/4/2022
31	Morales	2/22/2022	Report on all of the IT projects to help with streamlining	Information Systems & Technology		2/25/2022
32	Morales	3/7/2022	4th of July Fireworks bring back location of event	Recreation		3/21/2022

#	Council Member	Meeting Date	Update Requested	Department	Status	Completed Date
33	Burns	3/7/2022	Staff look at other cities using Accela and talk with IT, Planning, and Building	Information Systems & Technology		4/27/2022
34	Burns, Morales, Perez	4/4/2022	Assistant City Manager update	City Manager		4/4/2022
35	Burns, Morales, Perez	4/4/2022	Update on Deputy City Clerk recruitment-CC is Waiting for HR	City Manager	HR posted Deputy City Clerk position online	5/2/2022
36	Burns, Morales, Perez	4/4/2022	Social Media posts-votes of previous night Council Mtgs	City Clerk	Waiting for additional Deputy City Clerk	3/31/2023
37	Burns, Morales, Perez	4/4/2022	Naming of park by Fire Station 2: Cesar Chavez Park	Parks & Recreation	Received Prop 68 grant for park construction. Will include the name in all public outreach efforts as required by the grant.	3/31/2024
38	Burns, Morales, Perez	4/18/2022	Provide training at the County's Fentanyl and Opioid Training in June to have video available to be able to administer NARCAN	PD	Presentation given on 5/2/2022, with Narcan training for public offered on 6/11/2022	5/2/2022
39	Morales	3/7/2022	Assistant City Manager Recruitment be completed in ideally 3 months, no later than 6 months	City Manager	Approved contract with Peckham & McKenney for recruitment services	5/2/2022
40	Perez	3/21/2022	Dog Park Grass - Update. Recreation-Report to be provided at May 2, 2022 Council Meeting.	Community Services Parks/Streets/Utilities/Fleet		5/2/2022
41	Velazquez	1/22/2022	Move ARPA funds to general fund by March, earmarking funds for business revitalization, tourism, "Welcome to Hollister" sign, develop loan or grant program for businesses to apply for	City Manager		4/25/2022

#	Council Member	Meeting Date	Update Requested	Department	Status	Completed Date
42	Burns	2/22/2022	Report on the City's intentions and ideas on what to do with Park Hill. Recreation-Report to be provided at May 2, 2022 Council Meeting	Recreation	Recreation gave a presentation on 5/2/2022	5/2/2022
43	Burns	3/21/2022	Promoting the 150th Celebration	City Manager	Update given by Ad Hoc (Morales) during meeting	5/2/2022
44	Perez Morales	3/7/2022 4/4/2022	Report on speed cushions, current locations, future locations and remaining amount, provided an update on 3/21/2022 Council requested another update on 4/4/2022	DS-Engineering		4/18/2022
45	Burns, Morales, Perez	4/18/2022	Update on Youth Art and Cultural Commissioner applications	City Clerk	Two applicants for appointment on 5/16/2022	5/16/2022
46	Burns, Morales, Perez	4/18/2022	Information on City of Hollister plans for Office Professionals Day and recognition events that have to do with our staffing.	City Manager	Recognized Office Professionals Day. Working on other staff morale ideas	4/27/2022
47	Perez	5/2/2022	Requested a 5 minute timer for all presentations	City Clerk	Completed	5/16/2022
48	Morales	1/18/2022	Traffic study on San Benito Road near 7-11	DS-Engineering	Study in process-Speed humps not warranted	4/30/2022
49	Velazquez	1/22/2022	See if other nearby cities want to purchase speed cushions so we may order in bulk	Community Services Parks/Streets/Utilities/ Fleet	Invite was given to CAO & City Manager of SJB	3/30/2022
50	Velazquez	2/7/2022	Monthly or bi-Monthly meetings with the Fire Committee	Fire	Fire Committee created	5/26/2022
51	Burns	2/22/2022	Asked if City Attorney can confirm if we can close/stop public comment, requested his legal opinion on the matter	City Attorney	Requested from Consultant as a separate memo	5/26/2022
52	Morales	2/22/2022	Update on traffic study for speed cushions on San Benito Street by 7-11	DS-Engineering	Study in process-Speed humps not warranted	4/30/2022

#	Council Member	Meeting Date	Update Requested	Department	Status	Completed Date
53	Burns, Morales, Perez	4/18/2022	Dunne Park Community Center update	City Manager	Recreation Services Manager Garza provided presentation	5/2/2022
54	Burns, Morales, Perez	4/18/2022	Add to second evaluation of Ord. 1202 for constitutionality	City Clerk	Requested from Consultant as a separate memo on 4/19.	5/25/2022
55	Council	5/2/2022	Divide the APRA \$500K for sidewalks between the 5 council members to allocate for use in their respective districts.	City Manager		5/2/2022
56	Resendiz	5/2/2022	Requests staff consider putting spikes on top of the streetlights on Plane Crati Court (in D2) due to complaints of bird waste on cars	Public Works	Purchasing Bird Spikes	5/13/2022
57	Burns, Morales, Perez	4/4/2022	Outstanding Building Permits over 6 months with status	Building	Council given monthly	6/30/2022
58	Resendiz	5/2/2022	Update on Dollar General's weed and graffiti abatement	Code Enforcement	Weeds removed	5/25/2022
59	Burns, Morales, Perez	4/18/2022	memo clarification on using titles, city issued equipment, and our platform for campaigning	City Clerk	Requested from Consultant as a separate memo on 4/19. Requested clarification from consultant on using city logo shirts and posting videos	5/20/2022
60	Morales	3/7/2022	Process for requesting speed cushions be placed on website for the public to access	DS-Engineering	Council wanted to keep it simple so the process is that a request is made to a council member who relays it to the City Manager who relays it to Engineering for study. A more detailed process was brought to Council, but rejected.	6/6/2022

#	Council Member	Meeting Date	Update Requested	Department	Status	Completed Date
61	Morales	2/7/2022	Revisit Council Committee assignments, updates on committees that do not meet, and create committee assignments for Finance and Public Works	City Clerk	Staff requested clarification on which committees updates are being requested from. Department Liaisons for Finance is Council Member Resendiz and Community Services Liaison is Mayor Velazquez.	6/21/2022
62	Perez	2/22/2022	Consider changes to City's Parking Ordinance, regarding parking across from the Library.	Police Department	PD working on removing parking restrictions on 5th St. On 6/6/2022 Agenda	6/6/2022
63	Morales	2/22/2022	Discussion on Planning Department projects that are delayed and what the problems are	DS-Planning	Spreadsheet provided to Council on 6/24/2022	6/24/2022
64	Burns, Morales, Perez	4/4/2022	Safe Zones	Police Dept	PD working on testing site before press release.	6/21/2022
65	Perez	5/2/2022	Consider making a temporary loading zone area in front of Gunnagle Funeral Home for Hearses	Planning, Engineering?	A work order has been issued to Public Works to create a loading zone out of two of the parking spaces in front of the funeral home.	7/22/2022
66	Resendiz	5/16/2022	May we look to see what may be done about accidents at Alvarado & Santa Ana.	PD	Staff provided status on 7/21/2022	7/21/2022
67	Burns	1/18/2022	Look into Central Coast 3CE Grant	City Manager	Staff is working with 3CE staff and the new grant writer	7/25/2022
68	Morales	1/18/2022	Discuss changing the time of Council meetings so they are earlier, so they do not go late into the night	City Clerk/ City Attorney	Will request as part of HMC 2.04 changes. Requested start time is 9:00 am. Was not changed as part of the revisions.	5/16/2022

#	Council Member	Meeting Date	Update Requested	Department	Status	Completed Date
69	Morales	1/18/2022	Proposal for electric vehicles, to utilize grants for electric vehicles	Community Services Parks/Streets/Utilities/Fleet	Staff given direction to look at available electric vehicles. Have not found any. Staff will need to put a refundable deposit down and order them.	7/22/2022
70	Morales	2/7/2022	Finance to provide more details on the budget totals, percent paid vs. actual with the warrant registers for approval	Administrative Services Finance/Human Resources	Will begin 8/1/2022. Item is part of the warrant registers.	8/1/2022
71	Burns, Morales, Perez	4/4/2022	Renaming of Union Road and new park by FS2 to Cesar Chavez Way and Cesar Chavez Park	City Manager	Engineering is in process. Will be on 8/1 Council agenda.	8/1/2022
72	Morales	1/22/2022	Analysis on the speeding complaints in the City by neighborhood	Police Department	PD confirmed that they do not track complaints at the neighborhood level.	9/1/2022
73	Morales	1/22/2022	Add Community Development position to help businesses get started go through the processes	City Manager	Will be done by Asst. City Manager	9/1/2022
74	Burns, Morales, Perez	4/4/2022	Intelligence on PD Issues and Trends in the community	Police Dept	Annual report with statistics is posted on PD website.	9/1/2022
75	Burns, Morales, Perez	4/4/2022	Cameras up at all access and have PD work with IT work on and add a privacy aspect	PD & IT	Policy determined to be adequate by City Attorney	9/1/2022
76	Morales	5/2/2022	List of resources for the community with links on the City's webpage, such as local non profits, food assistance, housing assistance, etc. Link to see what district residents live in.	City Manager	Resources added to existing site and will be included on new city website.	9/7/2022
77	Morales, Burns	5/2/2022	Add the Council updates and request spreadsheets to the City's webpage for public transparency	City Manager	Reports add under "Transparency" tab on existing site. Reports will be included on new city website.	9/30/2022

#	Council Member	Meeting Date	Update Requested	Department	Status	Completed Date
78	Resendiz	9/6/2022	Ensure that Mexican music is played during Summer Concert Series	Recreation	Mariachi groups will play on September 16th.	9/16/2022
79	Council	5/2/2022	Install sod grass at Jerry Gabe dog park, one side at a time, to keep one side open at all times while laying sod on the other side. Block off side of park with fence to keep dogs/people out	Community Services / Parks & Recreation	Staff has tried to fence off areas of the dog park in the past. This did not contain the small dogs nor stopped visitors from entering the other sides	9/14/2022
80	Resendiz	9/6/2022	Inquiries from Hollister School District for Planning: Rosati project, parking lot and walkway, CFDs, increasing development fees, and shared facility use agreements	Development Services (Planning)	Staff has not received any inquiries from HSD. Staff has had discussions with HSD recently regarding approved housing developments.	9/14/2022
81	Morales	5/2/2022	Study session on Code Enforcement problem solving, communications training, dispute resolution	Police (Code Enforcement)	PD has met with Councilmember Morales and addressed her concerns.	8/31/2022
82	Morales	2/22/2022	Receipts of budget vs actuals	Administrative Services	Reports will start with new budget. Included with standing warrant agenda item.	8/1/2022
83	Resendiz	5/2/2022	Have staff to remove the fenced area at Klauer park so it is not used as a dog park, and come up with an alternative solution for the area	Parks & Recreation / Community Services	Received quote from contractor to remove fence. Scheduled to be removed by 9/23/22	9/26/2022
84	Perez	9/6/2022	Provide speed hump installation schedule	Community Services	Dept provided schedule to City Manager's Office for review	9/20/2022

#	Council Member	Meeting Date	Update Requested	Department	Status	Completed Date
85	Perez	9/6/2022	Parks ADA Schedule	Parks & Recreation	Staff is working to prepare schedule. Will be provided at Parks and Recreation Commission meeting and to council.	9/27/2022
86	Morales	9/6/2022	Provide update on status of salary study	Administrative Services	Update will be provided on 9/19 council meeting	9/19/2022
87	Morales	9/6/2022	PIO Plan	City Manager	Assistant City Manager developing plan.	9/8/2022
88	Resendiz	9/6/2022	200 Zinc Plates available for donation.	Parks & Recreation	Referred to Art & Cultural Commission	10/5/2022
89	Morales	9/6/2022	Business Loan Program update	City Manager	Update program to make more businesses are eligible to receive loan.	10/3/2022
90	Resendiz	9/6/2022	Need speed cushions at intersection of Alvarado and Santa Ana	Community Services / Development Services (Engineering)	Will be installed the week of September 26th.	9/30/2022
91	Morales	2/7/2022	Grant chart, showing what grants are available, which are applied for, status, etc. Will provide a template	City Manager	On 6/6/2022 Agenda to request grant writer. Grant writer approved.	9/30/2022
92	Resendiz, Burns	5/2/2022	Earmark funds from ARPA to help businesses transition to going green (after other ARPA funding priorities are met)	City Manager	City will assist businesses as requested. City Manager will provide update at 10/3 Council meeting.	10/3/2022
93	Morales	5/2/2022	An Ordinance to ensure that business are not fined for stolen shopping carts	Police (Code Enforcement) / City Attorney	Second reading of ordinance will be brought to Council on 10/3/22.	10/3/2022
94	Burns	9/6/2022	Organizational Charts for City and Departments (include vacant positions)	City Manager	Departments submitting org charts to City Managers Office for review.	10/17/2022

#	Council Member	Meeting Date	Update Requested	Department	Status	Completed Date
95	Burns	9/6/2022	Update on downtown sign	City Manager / Development Services (Engineering)	Engineering is currently reviewing plans for sign. Structural review will be completed on 9/16/22.	9/30/2022
96	Perez	1/18/2022	Update on the tree program	Community Services	Dept has received a list of all trees trimmed or removed in Fiscal Year 2021-22. Report under review and will be distributed to council.	10/5/2022
97	Burns/Velazquez	9/19/2022	Crosswalk on Ladd Lane	City Manager	Staff installed temporary crosswalk markings while contractor works to permanently correct Ladd Lane.	10/3/2022
98	Burns	10/3/2022	Prune Street Pavement	Community Services	Prune St construction is scheduled for August 2023. Potholes on Prune St are scheduled to be refilled by 10/31/22.	10/10/2022
99	Morales	10/3/2022	San Benito and Hawkins Street Traffic Study	Engineering	Study on intersection was completed in 2022. All ways stops were not warranted.	10/3/2022
100	Burns/Velazquez	9/6/2022	Confirm that judgement is due to city from Irma Gonzalez and Elia Salinas and begin collection process if applicable.	City Attorney	City's Risk Management firm has confirmed that they are beginning the collection process. Confirmed that there are no other outstanding legal judgements.	10/14/2022

#	Council Member	Meeting Date	Update Requested	Department	Status	Completed Date
101	Resendiz	10/17/2022	Forward email from Gavilan College President/Superintendent to the local press and to City Clerk for submission into the official record	City Manager	Email was forwarded as requested	10/18/2022
102	Resendiz	5/2/2022	Update on whether the City can be more restrictive regarding use of plastic bags	Community Services / City Attorney	City cannot pass a more restrictive ordinance than the state.	10/20/2022
103	Resendiz, Perez	10/17/2022	Provide letter from Gavilan College on Presentation done by Sunnyslope Water District	City Manager/City Clerk	Letter was provided as requested	10/18/2022
104	Perez	11/7/2022	Financials for 150th Celebration	City Manager	Follow up meeting held with Councilmember Perez and City Manager.	11/14/2022
105	Perez/Morales	9/6/2022	Provide streets/sidewalks/alleys schedule	Community Services	City Manager's office is sending out project schedules as confirmed. Schedules will be posted on social media as well.	11/21/2022
106	Morales	9/6/2022	Timeline for Council Projects	City Manager	Assistant City Manager working with Department Heads to develop timelines for projects.	11/30/2022
107	Morales	11/7/2022	Follow up with Planning Department regarding customer service concerns brought up at San Benito Chamber of Commerce Business Advocacy Committee	City Manager	Confirming follow up meeting. Will provide an update to Council.	11/30/2022
108	Burns	11/21/2022	Status Update on General Plan	Development Services (Planning)	Timeline emailed to Council on 11/30/2022	11/30/2022

#	Council Member	Meeting Date	Update Requested	Department	Status	Completed Date
109	Resendiz	9/6/2022	General Plan Action Committee (GPAC) Update	Development Services (Planning)	Timeline emailed to Council on 11/30/2022	11/30/2022
110	Burns	11/21/2022	Status on hiring an Development Services Director, Airport Manager, Chief Building Official, and Building Inspector	City Manager	Recruitment update provided to Council. Interviews for Administrative Services Director will take place on the week of December 5th. City Engineer interviews scheduled for week of December 12th.	11/30/2022
111	Perez	11/7/2022	Cienega Road Survey	Engineering	Draft report received 11/18. Final report expected on 12/15/22	12/12/2022
112	Burns	12/5/2022	Financials for the 150th Year Celebration	City Manager	City Manager developing final financial report to send to City Council.	12/19/2022
113	Burns	12/5/2022	Status Report on Shot Spotter Program Update	Police	PD working with vendor to provide a presentation to Council.	1/17/2023
114	Burns	11/21/2022	Next Steps to Implement Term Limits	City Clerk	Clerk will provide a memo to City Council	1/30/2023
115	Burns	2/22/2022	Requested additional cameras be installed in the Sunnyslope area due to stolen car items	Police	Equipment has been delivered. Staff is waiting for the weather to clear prior to install them.	1/31/2023
116	Burns	11/21/2022	Status on Gateway Monument Sign	City Manager	Installation is underway.	2/10/2023

#	Council Member	Meeting Date	Update Requested	Department	Status	Completed Date
117	Burns	12/5/2022	Status on Gateway Monument Sign	City Manager	Installation is underway.	2/10/2022
118	Morales	2/6/2023	Copies of City's contracts with 4LEAF	City Manager	Contracts sent to Council.	2/9/2023
119	Morales	2/6/2023	Status of money raised by the Community Foundation to assist flood-impacted residents	City Manager	Update provided to Council	2/15/2023
120	Burns	2/21/2023	Options for fencing the Downtown area for the motorcycle rally and charging an entrance fee	Police	Update will be provided at 3/6/2023 City Council meeting	3/6/2023
121	Burns	3/6/2023	Update on Police Communications Center	Police	Update sent to Council	3/15/2023
122	Burns	3/6/2023	Update on parklet request for 300 block of Monterey	Development Services	Application incomplete, business owner and neighbor	3/12/2023
123	Morales	3/6/2023	HPD to follow up on incident reported by Mr. Rojas	Police	Police report taken	3/12/2023
124	Burns	3/6/2023	Status of the downtown monument sign	Development Services	Update provided to council on 3/16/23	3/16/2023
125	Resendiz	9/6/2022	Need speed cushions near Calaveras School on Central Avenue	Community Services / Development Services (Engineering)	Post speed study completed. Councilmember can request to add speed hump using their district allocation	2/20/2023
126	Velazquez	2/7/2022	Update from Beautification ad hoc committee in March	Ad Hoc Committee	Waiting on Ad Hoc Committee to meet	TBD

#	Council Member	Meeting Date	Update Requested	Department	Status	Completed Date
127	Burns	12/5/2022	Update on Cameras at the skate park	Police	Camera purchase request being considered at 3/20/2023 council meeting	3/20/2023
128	Burns	11/21/2022	Lighting on side streets	Community Services	Need to issue an RFP as estimate is \$150k. RFP boilerplate is currently under review with City Attorney. RFP released on March 15, 2023.	6/30/2023
129	Casey	4/3/2023	Post city vacancies on website	Human Resources	All active recruitments are currently published on the City's website and other websites, including GovernmentJobs.com, as well as industry-specific bulletin boards based on Department needs.	Updated on a rolling basis
130	Burns	4/3/2023	Certificate of Recognition for former Parks & Recreation Commissioner Alliyah Gomez	City Clerk	To be signed by Mayor on 4/17/23 and provided to Alliyah Gomez	5/15/2023
131	Morales	4/3/2023	Certificate of Recognition for Sarah Nordwick with the SBC Food Bank	City Clerk	To be signed by Mayor on 4/17/23 and provided to Sarah Nordwick	5/1/2023
132	Burns	4/17/2023	Use of Council discretionary funds to repair sidewalks	Community Services	List provided to Council	4/23/2023
133	Casey	3/20/2023	Update on participation in the San Benito County Economic Development Committee by the City	City Manager	City Manager to attend 3/30 committee meeting	3/30/2023
134	Burns	2/21/2023	Update on the Senior Council and if City has contributed for past two years	Parks and Recreation	FY 2021-22 and 2022-23 Invoices were requested for payment	3/31/2023

#	Council Member	Meeting Date	Update Requested	Department	Status	Completed Date
135	Perez	2/6/2023	Update on condor statue to be installed at Graf and 4th Street	Community Services	Condor statue is at contractor's yard and is 90% complete.	3/31/2023
136	Burns, Velazquez	5/2/2022	Staff research drought resistant ideas for Jerry Gabe Dog Park and all future dog parks	Parks & Recreation (Tina)	Staff met with landscapers to assess sprinklers. Staff is contacting other cities to learn what materials they are using. Landscapers will be seeding the park on October.	4/25/2023
137	Resendiz	3/20/2023	Work with San Benito County to coordinate on any Pride Month events	Parks & Recreation	City manager to discuss with County CAO	4/26/2023
138	Morales	3/20/2023	Join committee to support bringing First Five community center	Parks & Recreation	Referred to Parks Department	4/23/2023
139	Burns	2/22/2022	Requested discussion with the Parks Manager about ideas for Skate Park, and City investing in park cleanup.	Community Services / Parks & Recreation	The graffiti truck is operational and Community Services is responsible for abatement. We are adding a maintenance position to deal with graffiti on a regular basis and will develop regular routes to deal with graffiti before it is reported.	3/31/2023
140	Resendiz	1/18/2022	Discuss creating a Homelessness committee with representatives from different entities to tackle homeless problem, to discuss this on a future agenda	City Attorney	JPA summary prepared by City Attorney and sent to Council. Homeless JPA being discussed at Intergovernmental Committee.	4/12/2023

#	Council Member	Meeting Date	Update Requested	Department	Status	Completed Date
141	Resendiz	5/2/2022	Update on the Homelessness JPA	City Attorney	JPA summary prepared by City Attorney and sent to Council. Homeless JPA being discussed at Intergovernmental Committee.	4/12/2023
142	Velazquez	2/7/2022	Update on alleys	Development Services (Engineering)	On 6/6/2022 Agenda. Alley survey is underway - working on schedule with surveyor. Topo survey work began in late July of 2022. Topo Surveys were completed in September.	9/30/2022
143	Resendiz	3/6/2023	Update on Inclusionary Housing Ordinance	Development Services	Planning Commission reviewed ordinance on 2/23/23. Council continued item until additional public outreach completed (5/1/23)	5/1/2023
144	Morales	4/17/2023	Weeds at San Benito Street and Promise	Community Services	Crew dispatched to address concern	5/3/2023
145	Burns	3/20/2023	Update on previous concerns by members of the public regarding parklets that would harm their business	Development Services	Parklet not approved due to safety concerns	5/4/2023
146	Resendiz	2/21/2023	Training for peace officers and dispatchers as required by AB2504	City Attorney/Police	Training is scheduled and all staff should complete by August of 2023.	5/8/2023

#	Council Member	Meeting Date	Update Requested	Department	Status	Completed Date
147	Burns	1/17/2023	Suggested potential changes to the process regarding City Council's review of initiating a general plan amendment to potentially lower the threshold for the required Council vote to approve the initiation.	City Attorney	Memo sent to Council	5/8/2023
148	Burns	3/6/2023 3/20/2023	Update on hiring of maintenance worker to repaint sound walls citywide	Community Services	Interviews held on 5/8. Offers will be made by 5/12. Paint truck is currently operational.	5/31/2023
149	Burns	9/6/2022	Union Rd signs need to be replaced with Avenida Cesar Chavez signs at Fairview and Hwy 25 intersections	Community Services	Sign installed on 6/1/2023	6/1/2023
150	Burns	3/6/2023	Update on Hillcrest east of Memorial to El Toro	Engineering	Project complete. Acceptance of project will be presented to City Council on 6/5/23.	6/5/2023
151	Resendiz	4/3/2023	Transcribe LGBTQ+ Manual for Public Officials and provide to employees and other jurisdictions.	City Manager	Transcription completed and manual being reviewed by Esperanza Center team.	6/5/2023
152	Burns	3/20/2023	Update on collection of fees from litigation City has won	Administrative Services	Staff are gathering information and will report back to Council at a future date	6/5/2023
153	Council	5/2/2022	Upgrade or replace the lights downtown and the first block of the side streets with APRA funds	Community Services	RFP is closed. Contract will be brought to the 6/5 Council meeting for approval.	6/13/2023

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154	Burns, Morales	4/3/2023	Employee Recognition Program	Human Resources	Staff looking at options to bring back pre-COVID events	7/17/2023
155	Morales	3/20/2023	Update on the status of City's involvement in regional efforts regarding broadband installation	City Manager	Staff working on developing a report for council. Staff is currently amending its LATA grant application in an effort to secure \$500k for broadband design work.	8/7/2023
156	Velazquez	2/7/2022	Update on lighting on 6th street and solar lights	Engineering	Supplies have been received by contractor. Material delays have slowed project. Installation will begin in May of 2023	6/30/2023
157	Burns	2/6/2023	Mountain lion shooting incident from 2022 - Requested independent investigation of the incident and the body camera footage to be released and presented at regular city council meeting	City Attorney/Police	Referred to City Attorney	8/1/2023
158	Perez	4/3/2023	Information on chemical pesticide use by the City and policy on use of chemical pesticides	Community Services	Memo sent to Council	8/30/2023

#	Council Member	Meeting Date	Update Requested	Department	Status	Completed Date
159	Burns, Perez	8/7/2023	Certificates of recognition for longstanding Hollister businesses: San Benito Tire, A&W Root Beer, Foster Freeze, McKinnon Lumber and Country Rose	City Clerk	Certificate created and sent to honoree	9/5/2023
160	Burns	8/21/2023	Certificates of recognition for longstanding Hollister businesses: G&M Auto Repair, Hollister Paints, and the Cannery	City Clerk	Certificate created and sent to honoree	9/5/2023
161	Burns	9/5/2023	Certificates of recognition for longstanding Hollister businesses: Dr. Mohammad al-Hassan, Premier Cinema, and Round Table Pizza	City Clerk	Certificate created and sent to honoree	9/6/2023
162	Burns	9/18/2023	Certificates of recognition for longstanding Hollister businesses: Ace Hardware, Super Taqueria, and Greenwood Chevrolet.	City Clerk	Certificate created and sent to honoree	9/30/2023
163	Burns	8/7/2023	Certification of Recognition for former Planning Commissioner David Huboi	City Clerk	Certificate created and sent to honoree	9/18/2023
164	Casey	8/21/2023	Investigation and a legal opinion regarding reports of Councilmember Resendiz's inclusion on a federal watch list and the potential inability for Councilmember Resendiz to be able to vote on contracts regarding federal funding	City Attorney	Memo Sent to Council	8/31/2023
165	Burns	9/18/2023	Weed abatement for property behind Goodwill store	Fire	Disced in April 2023 by owner and two notices sent for weed abatement. Referred to Code Enforcement	9/24/2023
166	Burns	9/5/2023	Replacement of dilleneators on San Benito Street near entrance of downtown	Public Works	Completed	9/25/2023

#	Council Member	Meeting Date	Update Requested	Department	Status	Completed Date
167	Resendiz	6/20/2023	Requested information regarding what other cities are providing for translation services for public comments and public documents	City Clerk	Staff soliciting quotes for meeting translation services	10/2/2023
168	Burns/Perez	10/2/2023	Certificates of recognition for longstanding Hollister businesses: Bulldog Boxing, Spudnuts, Colonial Cleaners, Postal Graphics, and Ken Lindsay	City Clerk	Certificate created and sent to honoree	10/3/2023
169	Resendiz	6/20/2023	Update on work done on Fremont Way	Public Works	Memo sent to Council	10/1/2023
170	Burns	6/20/2023	Requested staff study the regulations for A-frames signs	Development Services	Council will be provided a memo on the topic	10/10/2023
171	Morales	8/7/2023	Information on creating a formal internship program	Human Resources	Staff is preparing memo for council	10/10/2023
172	Burns	10/16/2023	Certificates of recognition for Hollister Collision Center, Hollister Quality Water, and the Hazel's Treasures	City Clerk	Certificates distributed.	10/23/2023
173	Resendiz	9/18/2023	Meeting of Downtown Business Ad Hoc Committee	City Manager	Meeting regarding downtown businesses being held on 10/17/2023 at Vets Hall at 6pm in partnership with HDA.	10/17/2023
174	Perez	8/7/2023	Update on tree replacement program	Public Works	Staff is preparing a policy to bring to City Council on 10/16/2023.	10/16/2023

#	Council Member	Meeting Date	Update Requested	Department	Status	Completed Date
175	Morales	8/7/2023	Information on parklets and requested meeting with business community	Development Services	Meeting regarding downtown businesses being held on 10/17/2023 at Vets Hall at 6pm in partnership with HDA.	10/17/2023
176	Burns	6/5/2023	Hollister Sign Update	City Manager	Staff preparing update on sign, lights, and bollards	11/15/2023
177	Burns	11/20/2023	Certificates of Recognition for Baskin Robbins, Dr. Paul Percival, Wong's Garden, Nob Hill	City Clerk	Certificates prepared	11/22/2023
178	Morales	10/2/2023	Status report on vacant City Positions	Administrative Services (HR)	Report sent to Council	12/1/2023
179	Resendiz	11/20/2023	Follow up Re: Dog attacks at Mission Oaks mobile home park	Police	Report sent to Council	12/1/2023
180	Burns	4/3/2023	Comprehensive training report	City Manager	Report sent to Council.	12/1/2023